ASHRAE Florida West Coast Chapter

BOG Agenda

Date: October 13, 2026
Time: 12:00 PM
Location: Virtual TEAMS Meeting

Attendees:

Here	Voting Committee Members	
X	Raajesh Murugesan	President
X	William Seiberling	President-Elect / CTTC Chair / Alternate
X	Bud Goerke	VP #1 / Research Promotion
X	Kelly Williams	VP #2 / Membership Promotion
X	Charlotte yang	Secretary / social media / Communications
	Cody Cabeza	Treasurer
X	Amer Khalil	BoG 1 / Webmaster
X	Gilmer Rojas	BoG 2 / SA Committee
	Rey Miller	BoG 3 / Honors and Awards

Here	Non- Voting Committee Members	
	Beja Ferrieri	Government Affairs Chair/ Women In ASHRAE Chair/ Chapter Sustainability Chair
X	Matt Walters	Government Affairs Co-Chair
X	Tim Theriault	Historian
	Canaan St. Lewis	Reception Committee
	Ashley Fernandez	Refrigeration Chair
	Susannah Slimp	Women In ASHRAE
	Srecko Markovic	YEA Chair
X	Jordan Wing	Golf Chair
X	Jacob Cox	Reception Committee
X	Victor Lopez	DEI Chair / YEA Co-Chair

1. CALL TO ORDER
    A. ASHRAE Code of Ethics
        i. *In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all. (See full Code of Ethics: ASHRAE Code of Ethics)*
        ii. *ASHRAE's Antitrust policy: ASHRAE agrees to comply with the Antitrust Policy as stated in ANSI Essential Requirements. Antitrust guidelines presentation.*
    B. Quorum Determination
        i. (9 Voting Members) (Must have a written record of those in attendance.) – 7 Voting member in attendance.

2. REVIEW OF ACTION ITEMS
    A. Reviews last meeting minutes – Uploaded to website
    B. Discuss any ongoing projects or unfinished business from the past meeting.
        i. Tax Exemption Status – Working with CPA to file 1023.
        ii. Tax filing – Status – Tax filing needed for 6 years: Paper filing (updates from Cody)
        iii. Hire a tax expert –Salwa for 501C3 Tax filing & guidance for tax status reinstatement. – Meeting this Friday.
        iv. Annual Sponsorship – Sale ended.
        v. Treasurer Credential & bank account transfer – Cody has the credentials, working with bank to have new access setup
        vi. Website Update – Website updated.
        vii. USF Branch –Student branch active status (USF) updated. Connect with Southern Technical College. Tim will provide a contact with Gilmer. Gilmer meeting with Everglades University this week
        viii. Meeting venue: Booked Brio.
        ix. Moving Storage units – Moved. Updates from Gilmer. – Working on finding a new storage due to the issues at the current location.
        x. Reimbursement form for expenses (CRC accommodation) – Submit the reimbursement form with receipt.

3. Event Updates
    i. Major Events
        - **Clay Shoot**
            - Date: Oct 9th - Finished
            - Lead: Bud
            - P&L: $5235.77
        - **Golf Tournament**
            - Date: March 5th
            - Lead: Jordon – Working on getting quotes from different venue.
        - **Shrimp Boil**
            - Date: April 16th
            - Lead: Will – Contract yet to sign
        - **Fishing Derby**
            - Date: May 1st
            - Lead: Tim
        - **Refrigeration Tour**
            - Date: Feb TBD
            - Lead: Ashley

    ii. Other Events
        - **Holiday Party**

- Date: Dec – 2nd Week
- Lead: Beja/Amer (WOB)

- **Dinner Meetings**
  - 2nd Tuesday of the month (Some exceptions) - Will
    - September – 09/23
    - October – 10/13
    - November – 11/10
    - January -01/12
    - February – 2/2 (Society President visit)
    - April
    - May (Past President)
- **Beach Cleanup**
  - Date: TBD
  - Lead: Thomas/Beja
- **5K Run**
  - Date: TBD
  - Lead: Beja/Gilmer
- **YEA events**
  - Date: TBD
  - Lead: Srecko/Amer

4. Business
   A. Presidents Update
      i. PAOE Points for all committees – Reach out to RVC before end of September (Updates from all chairs)
   B. Treasurer Update
      i. Cody
         - Balance in Bank Account - $4789.47 (Checking) & $354.58 (Savings)
         - Balance in PayPal - $9979.76
         - Balance in Venmo – Not used so far this year
         - Did we receive checks for chapter dues? July received,
         - Regional Dues paid?
         - Treasurer monthly training from society – Cody to join
   C. Membership Promotion Update
      i. Kelly
         - Chapter Dues Reminder, some unpaid on members list
   D. Research Promotion Update
      i. Bud
         - Goal - $ 30,285
         - Paid to Date - $
         - RP Scholarship $1,500
         - Full circle - Due by Nov 15th.
   E. CTTC Update
      i. Will
   F. Other Committee Reports and Updates
      i. Each committee chair provides an update on their committee's plans and progress.
   G. Newsletter
      i. Charlotte September newsletter – Sent out.

5. Open Discussion
   A. Additional questions, ideas, or concerns.

6. Next Meeting
   A. Date, Time, Location – 11/10 @ 12

7. Adjournment
    A. Motion – Will
    B. Second - Charlotte