ASHRAE Florida West Coast Chapter

BOG Agenda

Date: November 10, 2026
Time: 12:00 PM
Location: Virtual TEAMS Meeting

Attendees:

Here	Voting Committee Members	
X	Raajesh Murugesan	President
X	William Seiberling	President-Elect / CTTC Chair / Alternate
X	Bud Goerke	VP #1 / Research Promotion
	Kelly Williams	VP #2 / Membership Promotion
X	Charlotte yang	Secretary / social media / Communications
	Cody Cabeza	Treasurer
X	Amer Khalil	BoG 1 / Webmaster
X	Gilmer Rojas	BoG 2 / SA Committee
X	Rey Miller	BoG 3 / Honors and Awards

Here	Non- Voting Committee Members	
X	Beja Ferrieri	Government Affairs Chair/ Women In ASHRAE Chair/ Chapter Sustainability Chair
X	Matt Walters	Government Affairs Co-Chair
X	Tim Theriault	Historian
	Canaan St. Lewis	Reception Committee
X	Ashley Fernandez	Refrigeration Chair
	Susannah Slimp	Women In ASHRAE
X	Srecko Markovic	YEA Chair
	Jordan Wing	Golf Chair
X	Jacob Cox	Reception Committee
X	Victor Lopez	DEI Chair / YEA Co-Chair

1. CALL TO ORDER
    A. ASHRAE Code of Ethics
        i. *In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all. (See full Code of Ethics: ASHRAE Code of Ethics)*
        ii. *ASHRAE's Antitrust policy: ASHRAE agrees to comply with the Antitrust Policy as stated in ANSI Essential Requirements. Antitrust guidelines presentation.*
    B. Quorum Determination
        i. (9 Voting Members) (Must have a written record of those in attendance.) – 7 Voting member in attendance.

2. REVIEW OF ACTION ITEMS
    A. Reviews last meeting minutes – Uploaded to website
    B. Discuss any ongoing projects or unfinished business from the past meeting.
        i. Tax Exemption Status – 1023 Prepared – Charlotte and Raaj will review form on Friday Evening.
        ii. Tax filing – Status – Tax filing prepared for 6 years: Paper filing
        iii. Hired a tax expert –Salwa for 501C3 Tax filing & guidance for tax status reinstatement.
        iv. Treasurer Credential & bank account transfer – Cody has the credentials, working with bank to have new access setup. Bud, Cody, Will and Raaj need to visit bank together and make sure cards are active.
        v. Website Update – Website updated. – 3 Gold and 1 Platinum. Raaj will connect Amer to contact for website development. Looking around for options. Amer/Bud Team up.
        vi. USF Branch –Student branch active status (USF) updated. Connect with Southern Technical College. Tim will provide FL Polytechnic contact with Gilmer. Gilmer meeting with Everglades University this week. Need to check excel sheet for contact info.
        vii. Moving Storage units – Moved. Updates from Gilmer. – Working on finding a new storage due to the issues at the current location. Paid for December but still looking for new location due to access issues.
        viii. Reimbursement form for expenses (CRC accommodation) – Submit the reimbursement form with receipt.

3. Event Updates
    i. **Major Events**
        - **Clay Shoot**
            - Date: Oct 9th - Finished
            - Lead: Bud
            - P&L: $5235.77
        - **Golf Tournament**
            - Date: March 5th
            - Lead: Jordon – Working on getting quotes from different venue.
                - East Lake
        - **Shrimp Boil**
            - Date: April 16th
            - Lead: Will – Contract yet to sign
        - **Fishing Derby**
            - Date: May 1st
            - Lead: Tim
        - **Refrigeration Tour**
            - Date: Feb TBD
            - Lead: Ashley – Potentially start event 4 PM.

ii. **Other Events**
- **Holiday Party**
  - Date: Dec – 15th
  - Lead: Beja/Amer (WOB) – Toys for Tots, drop toys of day after event. Flyer is posted. Need a few more sponsors (Have Presenting Sponsor, TB). Discounted prices if toys are brought. Potential collaboration with MP?
  - Amer – will eblast flyer 11/19
  - Beja will update flyer with Presenting Sponsor
- **Dinner Meetings**
  - 2nd Tuesday of the month (Some exceptions) - Will
    - September – 09/23
    - October – 10/13
    - November – 11/10
    - January - 01/12 BCXA
    - February – 2/2 (Society President visit)
    - April
    - May (Past President)
- **Beach Cleanup**
  - Date: TBD
  - Lead: Beja/Raaj
- **5K Run**
  - Date: TBD
  - Lead: Beja/Gilmer/Srecko – PI Day!
- **YEA events**
  - Date: Nov 18th
  - Lead: Srecko/Amer/Victor
- **FWC & CFL Culture Festival**
  - Date: May
  - Lead: Victor/Charlotte

4. Business
   A. Presidents Update
      i. PAOE Points for all committees – Reach out to RVC before end of September (Updates from all chairs)
   B. Treasurer Update
      i. Cody
         - Balance in Bank Account - $14786.51 (Checking) & $354.58 (Savings)
         - Balance in PayPal - $12633.48
         - Balance in Venmo – Not used so far this year
         - Did we receive checks for chapter dues? July received, October received.
         - Regional Dues paid? – No have not received the invoice from Regional yet
         - Treasurer monthly training from society – Cody to join
   C. Membership Promotion Update
      i. Kelly
         - Chapter Dues Reminder, some unpaid on members list
   D. Research Promotion Update
      i. Bud
         - Goal - $ 30,285
         - Paid to Date - $
         - RP Scholarship $1,500
         - Full circle - Due by Nov 15th. Bud to confirm
   E. CTTC Update
      i. Will
   F. Other Committee Reports and Updates
      i. Each committee chair provides an update on their committee's plans and progress.

ii. Faces of ASHRAE – Charlotte/Matt/Victor – Committee: Tim, Raaj, Kelly. Sponsor: Cannot say product – Strict commercialization rules "I ADHERE"
iii. Book Club – Dec 3rd

G. Newsletter
i. October newsletter – Charlotte will send out today

5. Open Discussion
A. Additional questions, ideas, or concerns.

6. Next Meeting
A. Date, Time, Location – Dec 8th 12:00 PM

7. Adjournment
A. Motion – Charlotte
B. Second – Gilmer