

Date: July 07, 2026
Time: 12:00 PM
Location: Virtual TEAMS Meeting

Attendees:

Here	Voting Committee Members	
X(X)	Raajesh Murugesan	President
X(X)	William Seiberling	President-Elect / CTTC Chair / Alternate
X(X)	Bud Goerke	VP #1 / Research Promotion
X(X)	Kelly Williams	VP #2 / Membership Promotion
	Charlotte yang	Secretary / social media / Communications
	Cody Cabeza	Treasurer
X(X)	Amer Khalil	BoG 1 / Webmaster
X(X)	Gilmer Rojas	BoG 2 / SA Committee
	Rey Miller	BoG 3 / Honors and Awards

Here	Non- Voting Committee Members	
X	Beja Ferrieri	Government Affairs Chair/ Women In ASHRAE Chair/ Chapter Sustainability Chair
	Matt Walters	Government Affairs Co-Chair
X	Tim Theriault	Historian
X	Canaan St. Lewis	Reception Committee
X	Ashley Fernandez	Refrigeration Chair
	Susannah Slimp	Women In ASHRAE
	Srecko Markovic	YEA Chair
	Jordan Wing	Golf Chair

1. CALL TO ORDER

A. ASHRAE Code of Ethics

- i. *In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all. (See full Code of Ethics: [ASHRAE Code of Ethics](#))*
- ii. *ASHRAE's Antitrust policy: ASHRAE agrees to comply with the Antitrust Policy as stated in ANSI Essential Requirements. [Antitrust guidelines presentation](#).*

B. Quorum Determination

- i. (9 Voting Members) (Must have a written record of those in attendance.) – 6 Voting member in attendance.

2. REVIEW OF ACTION ITEMS

A. Discuss any ongoing projects or unfinished business from the past meeting.

- i. RP Training – (Bud/Will: confirm if they can attend).
- ii. Tax Exemption Status – Tax filing needs to be completed first. – Tim/Kelly update.
- iii. Tax filing – Status – Letter from CPA for 2021,2022,2023 tax filing status; Will/Marlon to file 2023-2024; tax filing for 2024-2025(Bud).
- iv. Hire a tax expert – Krista – Approved (6 votes)
- v. Hire someone for Audit - Jessica- Approved (6 votes)
- vi. PO box status – Payment updated, PO box is active
- vii. Annual Sponsorship – Still review (Raaj/Kelly) to finalize
- viii. Treasurer Credential & bank account transfer – Bud to coordinate with Cody.

3. Event Updates

i. Major Events

- . **Clay Shoot**
 - . Date: Nov TBD
 - . Lead: Bud
- . **Golf Tournament**
 - . Date: March TBD
 - . Lead: Jordon
- . **Shrimp Boil**
 - . Date: April TBD
 - . Lead: Will - Contract
- . **Fishing Derby**
 - . Date: May 1st
 - . Lead: Tim
- . **Refrigeration Tour**
 - . Date: Feb TBD
 - . Lead: Ashley

ii. Other Events

- . **Holiday Party**
 - . Date: Dec - TBD
 - . Lead: Beja/Amer (WOB)
- . **Dinner Meetings**
 - . 2nd Tuesday of the month (Some exceptions) - Will
 - . September
 - . October
 - . November
 - . January

- . February
- . April
- . May (Past President)
- . **Beach Cleanup**
 - . Date: TBD
 - . Lead:
- . **5K Run**
 - . Date: TBD
 - . Lead: **Beja/Gilmer**
- . **YEA events**
 - . Date: TBD
 - . Lead: **Srecko/Amer**

4. Business

- A. Presidents Update
 - i. PAOE Points for all committees – **Reach out to RVC before end of September**
- B. Treasurer Update
 - i. Cody
 - . Balance in Bank Account
 - . Balance in PayPal
 - . Balance in Venmo
 - . Did we receive checks for chapter dues?
 - . Regional Dues paid?
- C. Membership Promotion Update
 - i. Kelly
 - . Chapter Dues Reminder, some unpaid on members list
- D. Research Promotion Update
 - i. Bud
 - . Goal - \$
 - . Paid to Date - \$
 - . RP Scholarship \$1,500
- E. CTTC Update
 - i. Will
- F. Other Committee Reports and Updates
 - i. Each committee chair provides an update on their committee's plans and progress.
- G. Newsletter
 - i. Charlotte volunteered for annual newsletter.
 - ii. **Victor volunteered for monthly newsletter.**

5. Open Discussion

- A. Additional questions, ideas, or concerns.

6. Next Meeting

- A. Date, Time, Location

7. Adjournment

- A. **Motion – Will**
- B. **Second - Gilmer**