

Date: August 12, 2026
Time: 12:00 PM
Location: Virtual TEAMS Meeting

Attendees:

Here	Voting Committee Members	
X	Raajesh Murugesan	President
	William Seiberling	President-Elect / CTTC Chair / Alternate
	Bud Goerke	VP #1 / Research Promotion
X	Kelly Williams	VP #2 / Membership Promotion
X	Charlotte yang	Secretary / social media / Communications
X	Cody Cabeza	Treasurer
X	Amer Khalil	BoG 1 / Webmaster
X	Gilmer Rojas	BoG 2 / SA Committee
X	Rey Miller	BoG 3 / Honors and Awards

Here	Non- Voting Committee Members	
	Beja Ferrieri	Government Affairs Chair/ Women In ASHRAE Chair/ Chapter Sustainability Chair
	Matt Walters	Government Affairs Co-Chair
X	Tim Theriault	Historian
X	Canaan St. Lewis	Reception Committee
	Ashley Fernandez	Refrigeration Chair
	Susannah Slimp	Women In ASHRAE
X	Srecko Markovic	YEA Chair
	Jordan Wing	Golf Chair
X	Jacob Cox	
X	Victor Lopez	
X	Thomas Firsich	CTTC Co-Chair

1. CALL TO ORDER

A. ASHRAE Code of Ethics

- i. *In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all. (See full Code of Ethics: [ASHRAE Code of Ethics](#))*
- ii. *ASHRAE's Antitrust policy: ASHRAE agrees to comply with the Antitrust Policy as stated in ANSI Essential Requirements. [Antitrust guidelines presentation](#).*

B. Quorum Determination

- i. (9 Voting Members) (Must have a written record of those in attendance.) – 5 Voting member in attendance.

2. REVIEW OF ACTION ITEMS

A. Reviews last meeting minutes – Charlotte will upload to website

B. Discuss any ongoing projects or unfinished business from the past meeting.

- i. RP Training – (Bud confirmed he can attend).
- ii. Tax Exemption Status – Tax filing needs to be completed first.
- iii. Tax filing – Status – Letter from CPA for 2021,2022,2023 tax filing status; Will file 2023-2024; tax filing for 2024-2025(Bud).
- iv. Hire a tax expert – Kelly to confirm can Krista has experience in Tax Exemption status reinstation & 501C3 Tax filing (early next week).
- v. Hire someone for Audit – Signed contract with Jessica for auditing 2025-2026
- vi. Annual Sponsorship – Approved – Eblast tomorrow
- vii. Treasurer Credential & bank account transfer – Bud to coordinate with Cody.
- viii. Website Update – Everyone to send pictures & Bio to Amer (Copy Charlotte) Chapter officer page to be updated.
- ix. USF Branch – Check their status not on the society list, Southern Technical College. Gilmer to review it.
- x. Meeting venue: Charlotte to confirm the different locations and their prices
- xi. Moving Storage units – Volunteers needed for moving storage units.
- xii. Reimbursement form for expenses. Raaj to share with everyone
- xiii. T-shirts – discuss on next meeting.

3. Event Updates

i. Major Events

- . Clay Shoot
 - . Date: Oct 9th
 - . Lead: Bud
- . Golf Tournament
 - . Date: March 5th
 - . Lead: Jordon
- . Shrimp Boil
 - . Date: April TBD
 - . Lead: Will - Contract
- . Fishing Derby
 - . Date: May 1st
 - . Lead: Tim
- . Refrigeration Tour
 - . Date: Feb TBD
 - . Lead: Ashley

ii. Other Events

- . **Holiday Party**
 - . Date: Dec - TBD
 - . Lead: Beja/Amer (WOB)
- . **Dinner Meetings**
 - . 2nd Tuesday of the month (Some exceptions) - Will
 - . September
 - . October
 - . November
 - . January
 - . February – 2/2 (Society President visit)
 - . April
 - . May (Past President)
- . **Beach Cleanup**
 - . Date: TBD
 - . Lead: Thomas/Beja
- . **5K Run**
 - . Date: TBD
 - . Lead: Beja/Gilmer
- . **YEA events**
 - . Date: TBD
 - . Lead: Srecko/Amer

4. Business

- A. Presidents Update
 - i. PAOE Points for all committees – **Reach out to RVC before end of September**
- B. Treasurer Update
 - i. Cody
 - . Balance in Bank Account
 - . Balance in PayPal
 - . Balance in Venmo
 - . Did we receive checks for chapter dues? **July received,**
 - . Regional Dues paid?
 - . Treasurer monthly training from society – **Cody to join**
- C. Membership Promotion Update
 - i. Kelly
 - . Chapter Dues Reminder, some unpaid on members list
- D. Research Promotion Update
 - i. Bud
 - . Goal - \$
 - . Paid to Date - \$
 - . RP Scholarship \$1,500
- E. CTTC Update
 - i. Will
- F. Other Committee Reports and Updates
 - i. Each committee chair provides an update on their committee's plans and progress.
- G. Newsletter
 - i. Charlotte volunteered for annual newsletter.
 - ii. Victor volunteered for monthly newsletter. **Coordinate with Charlotte for August.**

5. Open Discussion

- A. Additional questions, ideas, or concerns.

6. Next Meeting

- A. Date, Time, Location – September 15th, 2026

7. Adjournment

- A. Motion – Cody
- B. Second - Gilmer