**BoG Meeting Minutes**

**Date:** January 13, 2021  
**Time:** 12:00 PM  
**Location:** Virtual on TEAMS

### Attendees:

**Voting Members:**
- Tim Theriault ✓ Chapter President
- Ben Hair ✓ President-Elect
- Tyler Owens ✓ Research Promotion
- Courtney Araiza ✓ Membership Promotion
- Zach Loyacono ✓ Treasurer/Webmaster
- Christen Quintana ✓ Secretary/Newsletter
- Ashley Bence ✓ Student Activities
- Alex Glazer ✓ Government Advocacy Chair
- Tom Morgenthau ✓ Honors and Awards

**Non-Voting Members:**
- Ryan Dickey Golf Tournament
- Emilie Brun ✓ YEA
- Gabriella DeFreitas ✓ YEA Co-Chair
- Mike Costello ✓ Student Activities Co-Chair
- Sarah Studt ✓ Student Activities Co-Chair
- Ike Crimm Co-Historian
- Daniel Vaughn ✓ Co-Historian/Publicity
- Marlon Vargas ✓ Reception
- Ross Montgomery bEQ
- Ike Crimm ✓ Refrigeration
- Debie Horsey Co-Women In ASHRAE/Sustainability
- Kelsey Huntzinger, Co-Women In ASHRAE/Sustainability
- Chris Wells Sarasota-Bradenton Section President
- Dan Rodgers Senior Advisor
1. Call to Order/ Roll Call 12:02pm

2. ASHRAE Code of Ethics Commitment
   In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, voluntarism and diversity, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics: https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics.) Tim read this to the attendees

3. Treasurer - Zach
   a. Treasurer’s report – in good standings

4. CTTC Update - Ben
   a. Meetings
      i. RVC John Constantinide speaking on HVAC in Space Dinner Meeting next week 1/19
      ii. All Dinner Meetings:
         1. Setup RSVP spreadsheet to track orders/meal choices.
         2. Marlon – Take charge of this, continue the format that Christen put in place last time
         3. Zach - Website needs to send RSVP emails to Ben and Marlon.
            a. Brio booked for Feb. & March
      iii. Committee themed meetings
      iv. Technical Activities Committee presentation at a chapter meeting
   b. Holiday Party – pics for newsletter and social media to Christen

5. RP - Tyler
   a. Clayshoot 2020
      i. 108 ppl. registered, 92 showed up.
      ii. Over $8,000 raised for RP
   b. Shrimp Boil – with assistance from Mike.
      i. Volunteers needed – Tyler will create volunteer list
      ii. Tyler to create flyer in Feb.
   c. Sponsorships – Newsletter/Website/etc.
   d. Fishing Tournament – Will need volunteers. Confirm w/ Joe captains
   c. Goals remain $23500 to RP with $300 given in student scholarships

6. MP – Courtney
   a. Membership nights, events
   b. March 16 membership night? Booked
   c. Peru was approved to be a full chapter – This might decrease our members by a couple?
      i. Courtney to follow up

7. SA – Ashley
   a. USF Branch
   b. Other Branches
   c. Events/Panel Discussions
   d. Scholarships available?
   e. (1) new Branch at FI Polytechnic still a possibility?
      i. No updates. New student members; maybe from adds on campus.
      ii. Connect with societies to reach students
8. GAC – Alex
   a. Government Outreach Event
   b. The RVC is doing Global Outreach – When?
   c. Day on the Hill – coming?
   d. bEQ – Ross and Don need the USF student branch to become active again

9. YEA – Gabriella and Emilie
   a. Next Events?
   b. Any participation in technical committees
   c. Coordinate with Student Activity for attendance at Job Fairs and Colleges

10. History – Ike and Daniel
    a. Updates?
    b. ASHRAE 125 Year Celebration articles

11. Publicity – Daniel
    a. Updates?
    b. Articles on Student Branches and Scholarships
    c. Advertise the Jet Ski Raffle in HVAC Insider newspaper
       i. Need Clayshoot photos
       ii. Tom emailed Jet Ski flyer to Daniel
    d. Need 125 year article

12. ECC – Christen
    a. ASHRAE FWC Website & Newsletters
       i. Send updated Photo and Bio for the website to Zach
       ii. Send articles in for Newsletter to Christen at least a week before end each month
       iii. Zach to post a narrative and link for the current ASHRAE Society Theme on the chapter website
    b. Social Media Facelift
    c. ASHRAE 125 Year Celebration articles on social media

13. Refrigeration – Tom
    a. Hockey Tour?
       i. Coors section is limited to 10 ppl. per section. There are (2) Coor sections
       ii. Tickets around $90-$125 w/ food & drink. Risk b/c can be cancelled at last minute but full refund available
       iii. Check in a few weeks once things calm down. Maybe schedule in April if not possible in Feb.
    b. Any other events?
       i. Tom to contact Grand Central Brewery about event. Opening soon
    c. Edit Refrigeration section on our webpage

14. Honors and Awards – Tom
    a. Progress on Awards
       i. Get w/ chairs and see who to nominate
    b. Progress on Fellow or other nominations
    c. Season Long Raffle fundraiser – Update?
       i. Going well but need more help with advertising.
       ii. ASHRAE emails go to spam for some ppl.
       iii. Raised $1,300; 10% of goal
d. **EVERYONE - Circulate flyer within offices**
e. **Tom to make phone calls to get more interest**
f. **Once jet ski is available create ads for social media**
g. **Bring jet ski to events**

15. PAOE/MBO
   
a. **PAOE update and logging in points**
b. **Communicate with your RVC’s, schedule your individual planning meetings.**

16. Board Meetings via Webex
   
a. **Every second Tuesday. Next meeting will be 2/9.**

17. Adjournment – **12:39pm**