



Board Meeting Minutes

Date: September 8, 2020
 Time: 12:00 PM
 Location: Virtual on TEAMS

Attendees:

Voting Members:

Tim Theriault	✓	Chapter President
Ben Hair	✓	President-Elect
Tyler Owens	✓	Research Promotion
Courtney Araiza	✓	Membership Promotion
Chris Janke	✓	Treasurer
Christen Quintana	✓	Secretary
Ashley Bence	✓	Student Activities
Alex Glazer	✓	Government Advocacy Chair
Tom Morgenthau	✓	Honors and Awards

Non-Voting Members:

Ryan Dickey		Golf Tournament
Zach Loyacono		Webmaster/Newsletter
Emilie Brun	✓	YEA
Gabriella DeFreitas	✓	YEA Co-Chair
Mike Costello	✓	Student Activities Co-Chair
Sarah Studt	✓	Student Activities Co-Chair
Ike Crimm	✓	Co-Historian
Daniel Vaughn		Co-Historian/Publicity
Marlon Vargas	✓	Reception
Ross Montgomery		bEQ
Tom Morgenthau	✓	Refrigeration
Debie Horsey		Co-Women In ASHRAE/Sustainability
Kelsey Huntzinger,	✓	Co-Women In ASHRAE/Sustainability
Chris Wells		Sarasota-Bradenton Section President
Dan Rodgers		Senior Advisor

1. Call to Order/ Roll Call – **12:00pm**
2. ASHRAE Code of Ethics Commitment
In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)

Tim read this to the attendees
3. Dropbox – Everyone should have access. **Email Tim if you don't have access.**
 - a. Who still needs access - Review Folders
4. Schedule of Events – Tentative
 - a. Virtual Meetings
 - i. “This is ASHRAE” Presentation by President
 - ii. Committee themed meetings
 - iii. Technical Activities Committee presentation at a chapter meeting
 - iv. Chapter presentation by a Chapter Officer on the 2019-2024 Strategic Plan by November 30
 - v. President Gulledge visiting chapter
 - b. In Person Meetings in 2021
 - i. **Need speakers for next year**
 - c. Clayshoot
 - i. **First in-person event for 2021**
 - ii. **Date finalized; flyer to be sent out soon**
 - d. Holiday Party
 - i. Toys for Tots
 - e. Refrigeration Tour at Amalie Arena – Season may not allow
 - i. **Tom to create list of alternates, maybe brewery tour**
 - f. Golf Tournament
 - i. **Deposit is in & contract signed**
 - ii. **Golf facility under new management – food outside**
 - iii. **March 5th, 2020 Friday @ 12:30pm**
 - iv. **Check out emails and social media sites for Save the Date flyer**
 - g. Fishing Tournament
 - i. **Deposit is in**
 - ii. **Food outside**
 - iii. **RP Event**
 1. **Check with Tyler for RP goal this year**
 - h. WiA and/or Sustainability Events
 - i. **Mixers? Outside?**
 - ii. **Sustainability info in MBO**
 - i. YEA Events
 - i. **Hosting a virtual wine tasting event with technical side too. Details to come**
 - ii. **Student branches at Polytech, 2 new branches in Peru (Possibility for Peru to be own chapter?)**
 - iii. **RVC re-establish branches at USF**
 - iv. **USF expo in Feb**
 - j. GAC – Day on the Hill
 - i. **Possible group to go to Tallahassee to watch session and give 15 min talk about ASHRAE**
 - ii. **Inviting multiple chapters and checking into local governments too**
5. Treasurer
 - a. Budget – **Need budget and need to vote on next time**

- b. Treasurer's report – Need report and need to vote on next time
- c. Taxes
- d. Vote on new Treasurer's Board Position
 - i. Chris Janke resigned as Treasurer. Ben Hair made motion to elect Zachary Loyacono to Treasurer. Courtney Araiza seconded with no objections. Zachary Loyacono is installed to Treasurer position at FWC. Effective immediately for the 2020-2021 ASHRAE season.

6. Regional Items

- a. Virtual Regional Business Meetings/Caucus
 - i. Regional Virtual CRC continues
 - 1. 9/19 - Business Session 1 from 8am to noon
 - 2. 9/19 - Caucus from 12:30 to 3 pm
 - 3. 10/3 - Business Session 2 from 8 am to noon
 - 4. 10/3 - Regional Awards from 12:30 pm to 3 pm
 - 5. 10/3 - Drinks with the RVC Board 3:15 pm to 5 pm
 - ii. FWC Chapter Report to the Region
 - iii. (3) Motions submitted to RVC
 - iv. (2) Nominations for RVC positions submitted
 - v. History Presentation – Ike to create presentation
 - vi. (2) CSAs are filled out
 - vii. DSA, ESA, Fellow, any other awards? – Tom working on list for other awards
- b. Membership Council meeting in November
 - i. New FWC Student Branch Charter in Peru
 - ii. DRC is considering upgrading our Peru section to a full chapter
 - iii. Status update on chartering a student branch at Florida Polytechnic?

7. ASHRAE FWC Website & Newsletters

- a. Send updated Photo and Bio for the website to Zach
- b. Send articles in for Newsletter before end of September

8. PAOE/MBO

- a. PAOE update and logging in points
- b. Communicate with your RVC's, schedule your individual planning meetings.

9. Board Meetings via Webex

- a. Every second Tuesday. Next meeting will be 10/13

10. Adjournment – 12:45 pm