



Board Meeting Minutes

Date: July 28, 2020
 Time: 12:00 PM
 Location: Virtual on TEAMS

Attendees:

Voting Members:

Tim Theriault	_____	✓	Chapter President
Ben Hair	_____	✓	President-Elect
Tyler Owens	_____	✓	Research Promotion
Courtney Araiza	_____	✓	Membership Promotion
Chris Janke	_____	✓	Treasurer
Christen Quintana	_____	✓	Secretary
Ashley Bence	_____	✓	Student Activities
Alex Glazer	_____	✓	Government Advocacy Chair
Tom Morgenthau	_____	✓	Honors and Awards

Non-Voting Members:

Ryan Dickey	_____		Golf Tournament
Zach Loyacono	_____	✓	Webmaster/Newsletter
Emilie Brun	_____	✓	YEA
Gabriella DeFreitas	_____	✓	YEA Co-Chair
Mike Costello	_____	✓	Student Activities Co-Chair
Sarah Studt	_____		Student Activities Co-Chair
Ike Crimm	_____	✓	Co-Historian
Daniel Vaughn	_____	✓	Co-Historian/Publicity
Marlon Vargas	_____	✓	Reception
Ross Montgomery	_____		bEQ
Tom Morgenthau	_____	✓	Refrigeration
Debie Horsey	_____	✓	Co-Women In ASHRAE/Sustainability
Kelsey Huntzinger,	_____	✓	Co-Women In ASHRAE/Sustainability
Chris Wells	_____		Sarasota-Bradenton Section President
Dan Rodgers	_____		Senior Advisor

1. Call to Order/ Roll Call – **12:00pm**
2. ASHRAE Code of Ethics Commitment
In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests.
(See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)
Tim read this to the attendees.
3. Dropbox – Everyone should have access. **Email Tim if you don't have access.**
 - a. Review Folders
 - b. Constitution and Bylaws
4. Schedule of Events – **Reviewed timeline of events. Virtual events through end of 2020**
5. Board Meetings via Webex
 - a. Next meeting will be 9/8
 - b. Confirm remaining dates
6. ASHRAE FWC Website
 - a. Updated Photo and Bio – **Send to Zach Loyacono <zachary.loyacono@tlc-eng.com>**
7. PAOE/MBO
 - a. Spreadsheet will be our working document throughout the year.
 - b. Tim Theriault will log points after each BOG meeting or email Tim Theriault when you input your own points. Record in MBO spreadsheet for submission to RVC.
 - c. Communicate with your RVC's, preferably after each BOG meeting
 - d. Dan Rogers is RVC for MP & Senior Advisor to FWC this year.
 - e. **Everyone review their MBOs and come up with a plan of action for next meeting to accomplish your MBOs. If you held a different position last year, coordinate with the new person in that position to exchange info.**
8. Adjournment – **1:00pm**