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| C:\Users\mcostello.CEA-ENGINEERING.000\Documents\ASHRAE\E-Blasts\FL West Coast Logo Horizontal.jpg |  Board Meeting Minutes |
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# Date: October 9, 2019

Time: 12:00 PM

Location: Emerald Engineering

Attendees: Voting Members:

 Thomas Morgenthau ✓ Chapter President

 Tim Theriault ✓ President-Elect

 Ben Hair Research Promotion

 Tyler Owens Membership Promotion

 Chris Janke ✓ Treasurer

 Courtney Araiza ✓ Secretary

 Sarah Studt ✓ Student Activities

 Ethan Grabill Honors and Awards

Heather Tank ✓ Honors and Awards

 Non-Voting Members:

 Scott Allred ✓ Golf Tournament

 Courtney Araiza ✓ Webmaster

Chris Janke ✓ Newsletter

 Kat Liegl ✓ YEA

 Ashley Bence ✓ YEA Co-Chair

 Mike Costello ✓ Student Activities Co-Chair

 Ike Crimm Co-Historian

Zach Loyacono ✓ Co-Historian

 Peter Montana Publicity

 Alex Glazer ✓ Reception

 Christen Quintana, ✓ Reception

 Ross Montgomery bEQ

 Daniel Vaughn ✓ Refrigeration

 Jennifer Isenbeck Co-Women In ASHRAE/Sustainability

 Debie Horsey Co-Women In ASHRAE/Sustainability

 Kelsey Huntzinger, Co-Women In ASHRAE/Sustainability

 Tony Moreland Sarasota-Bradenton Section President

Dan Rodgers Senior Advisor

1. Call to Order/ Roll Call – **12:05**

1. ASHRAE Code of Ethics Commitment

In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy,

competence, integrity and respect for others, and we shall avoid all real or perceived

conflicts of interests.

(See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)

**Tom read this to board.**

1. Dropbox – Everyone should have access.

1. Review Folders
2. Constitution and Bylaws

1. Schedule of Events – Tentative (Pull up on Dropbox)

**Tom sent out card in the mail with confirmed schedule**

1. Board Meetings via Webex

1. Next meeting will be 10/9.
2. Confirm remaining dates.

**Next board meeting is 11/13**

1. ASHRAE FWC Website

1. Updated Photo and Bio

**Courtney still needs missing peoples**

1. PAOE/MBO

1. Spreadsheet will be our working document throughout the year.
2. Tom Morgenthau will log points after each BOG meeting or email Tom Morgenthau when points are added.
3. Communicate with your RVC’s, preferably after each BOG meeting
4. Dan Rogers is RVC for MP & Senior Advisor to FWC this year.

**Tim- Getting speakers for the spring still, 3 open spots. Figuring out Holiday party at a new place maybe?**

**Still doing donation box for Christmas.**

**Need some technical 250 word articles for newsletter and website. Anyone in ASHRAE can write them-lots of points on the table for them. YEA volunteered to write 2 of them**

**Need to eblast October dinner meeting, newsletter, and WiA event flyer**

**Total membership is at 414 members**

**Chris working on budgeting worksheet and need to get with Ben to file tax return.**

**Need to send eblast to USF students for resume postings and schedule of events.**

**Newsletter going out today will have history writeup and Sarasota chapter sent stuff**

**Chris has info on current sponsors.**

**Updating website still coming along**

**YEA- will be attending our events to get points, getting involved with SME**

**Daniel- Hockey game is all set to go for refrigeration**

**WiA event – October 24th at Zudars**

1. Adjournment – **12:52 EOM**