



## Board of Governors Meeting

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### Florida West Coast Chapter # 035, Region XII

Location: Holida Day Inn Westshore – Tampa, Florida  
Meeting Date: September 15, 2015  
Time: 4:30-5:30

Attendees: Joe Cox (JC)   x  

#### Voting Board Members

Mike Costello (MAC)   x    
Ike Crimm (IC)   x    
Leon Boe (LB)   x    
Malia Powers (MP)   x    
Ethan Grabill (EG)   x  

#### Committee Chair Board Members

Dan Herrera (DGH)   x    
Chris Martinez (CM)   x    
Don Herrmann (DH)   x    
Eric Vieira (EV)         
Scott Manfre (SM)   x  

#### Voting Governors

Joe Souza (JS)   x    
Dan Romnosky(DR)   x  

### Chapter officers are recognized as follows:

#### Voting Board Members:

(JC) President  
(MAC) President-Elect, Programs, CTTC, Newsletter, Shrimp Boil  
(IC) 1<sup>st</sup> VP, Research Promotion, Webmaster  
(LB) 2<sup>nd</sup> VP, Membership  
(MP) Treasurer  
(EG) Secretary, GGAC, Refrigeration, Sustainability

#### Voting Governors:

(DR) YEA  
(JS) Nominations and Awards

#### Non-voting Board Members:

(CM) Student Activities  
(DH) bEQ  
(DH) Historian  
(EV) Golf Tournament  
(SM) Reception/Member Services

**Proceedings:*****PRESIDENTIAL UPDATES:***

- Thank you for coming!
- Please be courteous of time. We want to get through this meeting in one hour.

***OLD BUSINESS***

- Budget finalized.
- Holiday Inn Contract is finalized for next year.
- Peru Section Expenses for Ross Montgomery not to exceed \$300. This was approved

***COMMITTEE REPORTS:*****Presidential Report: Joe Cox**

- MBO's – Please complete by September Board meeting. Contact Joe if you have questions.
- PAOE Points list – please review & incorporate in your MBOs if not done already
- Committees – please start planning. Not only a list, but have committee meeting either over the phone or in person...you can use the ASHRAE go to meeting if needed.

**Secretary: Ethan Grabil**

- July Meeting Minutes – Approve? Sent out 9/14. Motion passed. Minutes approved.

**Programs: Mike Costello**

- Meeting Schedule:
  - September 15<sup>th</sup>, 2015 - Meeting
  - October 20<sup>th</sup>, 2015 – Meeting
  - November 13<sup>th</sup>, 2016 – Sporting Clay Shoot
  - November 17<sup>th</sup>, 2015 – Meeting
  - December 15<sup>th</sup>, 2015 – Holiday Party
  - **January 19<sup>th</sup>, 2016 – Hockey night**
  - February 19<sup>th</sup>, 2016 – Golf Tournament
  - March 15<sup>th</sup>, 2016 – Meeting
  - **April 29, 2016 – Shrimp Boil**
  - May 17<sup>th</sup>, 2016 – Meeting & Past President's Night
- Magnets completed

Joe would like help encouraging folks to register early. Table discussion of implementing any changes until November, at earliest.

- October meeting Speaker? Start promoting now Finalized for Florida Building Code 2014
- Other Speakers?
- President confirmed for May Meeting. Confirmed

**Chapter Technology Transfer: Mike Costello**

- MBO completed.
- Committee? Include Refrigeration?
- Goal planning session with RVC by October 1<sup>st</sup>? Mike to get this scheduled
- Promote ASHRAE Certification Can be counted towards points for chapter

**Refrigeration: Ethan Grabill**

- Brewery Tour? Date? Schedule for sometime in October.
- Hockey Night – January 19<sup>th</sup> confirmed. Waiting on contract from Lightning. Start Promoting now. Potential for sponsor. Advertise on new letter and website
- Coordinate with YEA (Daniel Romnosky)

**GGAC: Ethan Grabill**

- Goal planning session with RVC by October 1<sup>st</sup>?
- MBO?
- Coordinate with Mike Costello for Program suggestions based on PAOE.

**Historian: Dan Herrera**

- Leadership Recalls this year?
- Ross Montgomery History of a Person?
- Please update Jason Grabowski for regional website history update

**Membership: Leon Boe**

- Goal planning session with RVC by October 1<sup>st</sup>?
- MBO? To coordinate with lady from South American or person at headquarters (Rhiannan Masterson) or Jenn Isenbeck
- Membership advancements? Form email for member bio's
- Newsletter articles? Affiliate Membership Article? Retired member status? Perhaps an article in newsletter (\$20.00 per year membership)

**Research Promotion: Ike Crimm**

- MBO Completed.
- How was Centralized training? Great. 30 members attended. Donor recognition night needs to be planned for October meeting.
- \$30k, \$60k, \$100k foundation and scholarship fund all counts toward RP. Discussion about moving clay shoot to this cause.

- Clay Shoot updates?
  - Get flier done in the next couple of weeks.
- Insurance for the Clay Shoot? Need to confirm this
- Flyer for Clay Shoot?
- Large Donors for this year?

**Student Activities: Christopher Martinez**

- MBO completed To be scheduled with Robin
- Scheduled meetings for USF Students?
  - Rajeev needs to reinstate chapter
- Great American Teach in is November 19<sup>th</sup>. Any plans?
- USF Internship Program?
- Invite Robin Bryant to USF Student Chapter meeting. Will be done when the chapter gets going back
- VoltAir offering internship

**Treasurer: Malia Powers**

- Updated Treasurer's report.
  - Still need to update mailing address.
  - Joe and Leon finalizing audit.
  - Joe headed down to Sarasota chapter to collect last year's books and will combine with ours.
- Have all CRC Expenses been turned in? Who are you missing? Checks in the mail for all those turned in. Dan Herrera needs to complete.
- Paypal and Bank Account Access?
- Completion of Taxes being Filed?
- Send Paypal invoices to those not paid for in meeting. Costello and Malia to have lunch
- Sarasota Bradenton dues paid? Pending
- Malia needs form and address for RP crediting. Ike will email form and provide instruction to Malia.
- Ike will turn in to Malia for centralized training
- Motion to reimburse Ike for meals during travel to centralized training
  - Passed

**Nominations & Awards: Joe Souza**

- Chapter Service Awards?
- Regional Awards of Merit?
- Awards must be turned in by December 1<sup>st</sup>.

**Newsletter: Mike Costello**

- October Articles due September 30.
- Who do you expect to see articles for each month?
- Who would you like to see articles from?

**Golf Tournament: Eric Vieira**

- Have you verified check received by Course?
- Have you formed a committee?
- Flyer completed by mid to late November?

**Shrimp Boil: Mike Costello**

- Davis Island Garden Club confirmed for April 29<sup>th</sup>.

**YEA: Daniel Romnosky**

- Brewery Tour?
- Hockey Night confirmed for January 19<sup>th</sup>. Need 50% Deposit by October 1<sup>st</sup>.
- Kickball tournament?
- Discussion about taking a group of YEA to AHR Meeting in Orlando

**Website: Ike Crimm**

- History upload complete?
- bEQ Uploads?
- Update Scot Manfre to receive Registration emails.

**Publicity: ????**

- Pictures, pictures, pictures!
- Article in Insights

**Reception: Scott Manfre**

- Contact for Nametags...Can they provide replacements for us? How many do you need to order? Price?
- Create tracking system for new members who have attended (3) meetings and order their nametags.
- Track attendees for September meeting as they come in. Do you have spreadsheet?

**Member Services – Chapter Roster: Scott Manfre**

- How is the new Roster coming along?
- Only firms that have FWC dues paying members get listed.

**Sustainability: Ethan Grabill**

- Chapter Sustainability Project in conjunction with non-profit? What about a Boat Cleanup day?
- Green Apple Day?

**bEQ: Don Hermann**

- bEQ Updates?
- USF Projects? Are they viable? Students to assist? Yes

### ***NEW BUSINESS***

Leon make a motion membership night where is you bring a guest who becomes Florida West Coast member, the next meal is on the house. Idea was tabled. Leon to re-work wording.

**Date of next FWC Board meeting is October 20<sup>th</sup> 4:30pm at Holiday Inn Westshore?**