Board of Governors Meeting

Florida West Coast Chapter # 035, Region XII

Location:  Holida Day Inn Westshore – Tampa, Florida
Meeting Date:  September 15, 2015
Time:  4:30-5:30

Attendees:  Joe Cox (JC)  

<table>
<thead>
<tr>
<th>Voting Board Members</th>
<th>Committee Chair Board Members</th>
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<tbody>
<tr>
<td>Mike Costello (MAC)</td>
<td>Dan Herrera (DGH)</td>
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<td>Ike Crimm (IC)</td>
<td>Chris Martinez (CM)</td>
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<td>Leon Boe (LB)</td>
<td>Don Herrmann (DH)</td>
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<td>Malia Powers (MP)</td>
<td>Eric Vieira (EV)</td>
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<td>Ethan Grabill (EG)</td>
<td>Scott Manfre (SM)</td>
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<td>Joe Souza (JS)</td>
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<td>Dan Romnosky (DR)</td>
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Chapter officers are recognized as follows:

Voting Board Members:
- (JC) President
- (MAC) President-Elect, Programs, CTTC, Newsletter, Shrimp Boil
- (IC) 1st VP, Research Promotion, Webmaster
- (LB) 2nd VP, Membership
- (MP) Treasurer
- (EG) Secretary, GGAC, Refrigeration, Sustainability

Voting Governors:
- (DR) YEA
- (JS) Nominations and Awards

Non-voting Board Members:
- (CM) Student Activities
- (DH) bEQ
- (DH) Historian
- (EV) Golf Tournament
- (SM) Reception/Member Services
Proceedings:

PRESIDENTIAL UPDATES:

- Thank you for coming!
- Please be courteous of time. We want to get through this meeting in one hour.

OLD BUSINESS

- Budget finalized.
- Holiday Inn Contract is finalized for next year.
- Peru Section Expenses for Ross Montgomery not to exceed $300. This was approved

COMMITTEE REPORTS:

Presidential Report: Joe Cox
- MBO's – Please complete by September Board meeting. Contact Joe if you have questions.
- PAOE Points list – please review & incorporate in your MBOs if not done already
- Committees – please start planning. Not only a list, but have committee meeting either over the phone or in person...you can use the ASHRAE go to meeting if needed.

Secretary: Ethan Grabil

Programs: Mike Costello
- Meeting Schedule:
  o September 15th, 2015 - Meeting
  o October 20th, 2015 – Meeting
  o November 13th, 2016 – Sporting Clay Shoot
  o November 17th, 2015 – Meeting
  o December 15th, 2015 – Holiday Party
  o January 19th, 2016 – Hockey night
  o February 19th, 2016 – Golf Tournament
  o March 15th, 2016 – Meeting
  o April 29, 2016 – Shrimp Boil
  o May 17th, 2016 – Meeting & Past President’s Night
- Magnets completed

Joe would like help encouraging folks to register early. Table discussion of implementing any changes until November, at earliest.
• October meeting Speaker? Start promoting now Finalized for Florida Building Code 2014
• Other Speakers?
• President confirmed for May Meeting. Confirmed

Chapter Technology Transfer: Mike Costello
• MBO completed.
• Committee? Include Refrigeration?
• Goal planning session with RVC by October 1st? Mike to get this scheduled
• Promote ASHRAE Certification Can be counted towards points for chapter

Refrigeration: Ethan Grabill
• Brewery Tour? Date? Schedule for sometime in October.
• Hockey Night – January 19th confirmed. Waiting on contract from Lightning. Start Promoting now. Potential for sponsor. Advertise on new letter and website
• Coordinate with YEA (Daniel Romnosky)

GGAC: Ethan Grabill
• Goal planning session with RVC by October 1st?
• MBO?
• Coordinate with Mike Costello for Program suggestions based on PAOE.

Historian: Dan Herrera
• Leadership Recalls this year?
• Ross Montgomery History of a Person?
• Please update Jason Grabowski for regional website history update

Membership: Leon Boe
• Goal planning session with RVC by October 1st?
• MBO? To coordinate with lady from South American or person at headquarters (Rhiannan Masterson) or Jenn Isenbeck
• Membership advancements? Form email for member bio’s
• Newsletter articles? Affiliate Membership Article? Retired member status? Perhaps an article in newsletter ($20.00 per year membership)

Research Promotion: Ike Crimm
• MBO Completed.
• How was Centralized training? Great. 30 members attended. Donor recognition night needs to be planned for October meeting.
• $30k, $60k, $100k foundation and scholarship fund all counts toward RP. Discussion about moving clay shoot to this cause.
• Clay Shoot updates?
  o Get flier done in the next couple of weeks.
• Insurance for the Clay Shoot? Need to confirm this
• Flyer for Clay Shoot?
• Large Donors for this year?

Student Activities: Christopher Martinez
• MBO completed To be scheduled with Robin
• Scheduled meetings for USF Students?
  o Rajeev needs to reinstate chapter
• Great American Teach in is November 19th. Any plans?
• USF Internship Program?
• Invite Robin Bryant to USF Student Chapter meeting. Will be done when the chapter gets going back
• VoltAir offering internship

Treasurer: Malia Powers
• Updated Treasurer’s report.
  o Still need to update mailing address.
  o Joe and Leon finalizing audit.
  o Joe headed down to Sarasota chapter to collect last year’s books and will combine with ours.
• Have all CRC Expenses been turned in? Who are you missing? Checks in the mail for all those turned in. Dan Herrera needs to complete.
• Paypal and Bank Account Access?
• Completion of Taxes being Filed?
• Send Paypal invoices to those not paid for in meeting. Costello and Malia to have lunch
• Sarasota Bradenton dues paid? Pending
• Malia needs form and address for RP crediting. Ike will email form and provide instruction to Malia.
• Ike will turn in to Malia for centralized training
• Motion to reimburse Ike for meals during travel to centralized training
  o Passed

Nominations & Awards: Joe Souza
• Chapter Service Awards?
• Regional Awards of Merit?
• Awards must be turned in by December 1st.

Newsletter: Mike Costello
• October Articles due September 30.
• Who do you expect to see articles for each month?
• Who would you like to see articles from?
Golf Tournament: Eric Vieira
  - Have you verified check received by Course?
  - Have you formed a committee?
  - Flyer completed by mid to late November?

Shrimp Boil: Mike Costello
  - Davis Island Garden Club confirmed for April 29th.

YEA: Daniel Romnosky
  - Brewery Tour?
  - Hockey Night confirmed for January 19th. Need 50% Deposit by October 1st.
  - Kickball tournament?
  - Discussion about taking a group of YEA to AHR Meeting in Orlando

Website: Ike Crimm
  - History upload complete?
  - bEQ Uploads?
  - Update Scot Manfre to receive Registration emails.

Publicity: ???
  - Pictures, pictures, pictures!
  - Article in Insights

Reception: Scott Manfre
  - Contact for Nametags...Can they provide replacements for us? How many do you need to order? Price?
  - Create tracking system for new members who have attended (3) meetings and order their nametags.
  - Track attendees for September meeting as they come in. Do you have spreadsheet?

Member Services – Chapter Roster: Scott Manfre
  - How is the new Roster coming along?
  - Only firms that have FWC dues paying members get listed.

Sustainability: Ethan Grabill
  - Chapter Sustainability Project in conjunction with non-profit? What about a Boat Cleanup day?
  - Green Apple Day?

bEQ: Don Hermann
  - bEQ Updates?
  - USF Projects? Are they viable? Students to assist? Yes
Leon make a motion membership night where is you bring a guest who becomes Florida West Coast member, the next meal is on the house. Idea was tabled. Leon to re-work wording.

Date of next FWC Board meeting is October 20th 4:30pm at Holiday Inn Westshore?