



## Board of Governors Meeting

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### Florida West Coast Chapter # 035, Region XII

Location: Slade Ross, Inc. – Tampa, Florida  
 Meeting Date: July 30, 2015  
 Time: 12:00 – 1:00

Attendees: Joe Cox (JC) \_x\_

**Voting Board Members**

Mike Costello (MAC) \_x\_  
 Ike Crimm (IC) \_x\_  
 Leon Boe (LB) \_x\_  
 Malia Powers (MP) \_x\_  
 Ethan Grabill (EG) \_x\_

**Committee Chair Board Members**

Dan Herrera (DGH) x\_\_  
 Chris Martinez (CM) x\_\_  
 Don Herrmann (DH) x\_\_  
 Eric Vieira (EV) x\_\_  
 Scott Manfre (SM) \_x\_

**Voting Governors**

Joe Souza (JS) \_\_\_  
 Dan Romnosky(DR) \_x\_

Chapter officers are recognized as follows:

Voting Board Members:

- (JC) President
- (MAC) President-Elect, Programs, CTTC, Newsletter, Shrimp Boil
- (IC) 1<sup>st</sup> VP, Research Promotion, Webmaster
- (LB) 2<sup>nd</sup> VP, Membership
- (MP) Treasurer
- (EG) Secretary, GGAC, Refrigeration, Sustainability

Voting Governors:

- (DR) YEA
- (JS) Nominations and Awards

Non-voting Board Members:

- (CM) Student Activities
- (DH) bEQ
- (DH) Historian
- (EV) Golf Tournament
- (SM) Reception/Member Services

**Proceedings:**

***PRESIDENTIAL UPDATES:***

- Thank you for coming!
- Please be courteous of time. We want to get through this meeting in one hour.
- CRC is next week, please be prepared for Saturday.
- Please complete turn over meetings with past chair if you have not yet. Please turn over last year's notebook, MBO, and any electronic files. Previous chair to discuss what, how, when, why to incoming chair. This is the most helpful thing that can be done to assist incoming chairs.

***OLD BUSINESS***

***COMMITTEE REPORTS:***

**Presidential Report: Joe Cox**

- MBO's – Please start working on them, due by September Board meeting.
- Chapter Budget – Review
- CRC Budget – Review and vote
- PAOE Points list

**Secretary: Ethan Grabill**

- Meeting Minutes, please complete and submit within 1 week of board meetings.
- If not available at meeting, please ask someone to take them for you.

**Programs: Mike Costello**

- Meeting Schedule:
  - September 15<sup>th</sup>, 2015 - Meeting
  - October 20<sup>th</sup>, 2015 – Meeting
  - November 13<sup>th</sup>, 2016 – Sporting Clay Shoot
  - November 17<sup>th</sup>, 2015 – Meeting
  - December 15<sup>th</sup>, 2015 – Holiday Party or Meeting?
  - January 19<sup>th</sup>, 2016 - Meeting
  - February 19<sup>th</sup>, 2016 – Golf Tournament
  - March 15<sup>th</sup>, 2016 – Meeting
  - April ??, 2016 – Shrimp Boil
  - May 17<sup>th</sup>, 2016 – Meeting & Past President's Night
- Magnets? Costello going to get some printed

**Chapter Technology Transfer: Mike Costello**

- Turnover meeting status?
- CRC Registered and Hotel Booked? Hotel booked and registered

**Refrigeration: Etahn Grabil**

- Brewery Tour?
- Hockey Night?
- Coordinate with YEA (Daniel Romnosky)
- CRC Registered and Hotel Booked? Not going to be able to attend

**GGAC: Ethan Grabil**

- Turnover meeting status? Not yet
- CRC Registered and Hotel Booked?

**Historian: Dan Herrera**

- Leadership Recalls this year?
- Website, history archives – Do you have them available to upload? Turned over a bunch of thumb drives Mike Costello

**Membership: Leon Boe**

- Turnover meeting status? Not yet
- CRC Registered and Hotel Booked? Registered and booked
- Centralized training scheduled? Not yet. Doesn't want to fly all the way to Denver

**Research Promotion: Ike Crimm**

- Full Circle? Who do we have, and who are we missing? Get everyone paid off before we leave for CRC
- Turnover meeting status? Not yet
- CRC Registered and Hotel Booked? Registered and booked
- Centralized training scheduled? Looking into trip to Chicago. Reimbursement discussed

**Student Activities: Christopher Martinez**

- Turnover meeting status? Not yet
- CRC Registered and Hotel Booked? N/A
- USF HVAC Design? How Many Students signed up? Approx 50 students
- Scheduled meetings for USF Students? Not yet
- Installation of USF Student Officers? Rajeev Kamal? We've reached to Rajeev.
- Great American Teach in?

**Treasurer: Malia Powers**

- Turnover meeting status? Working with Leon to get everything turned over
- Send out and process Expense Reports for CRC expenses due from chapter. CRC budget discussed and tentatively approved

**Nominations & Awards: Joe Souza**

- Chapter Service Awards for next year? Not present
- Regional Awards of Merit for next year?

**Newsletter: Mike Costello**

- September Articles due August 30
- Who do you expect to see articles from each month? Between 27-30 of each month

**Golf Tournament: Eric Vieira**

- Turnover meeting status? Not yet
- Contract? Signed and sent off

**Shrimp Boil: Mike Costello**

- Davis Island Garden Club? Going to rebook
- Amount?
- Date? April 18<sup>th</sup>?

**YEA: Daniel Romnosky**

- Turnover meeting status? No yet
- CRC Registered and Hotel Booked? NA
- Centralized training scheduled?
- Brewery Tour at Cigar City or Three Daughters in St Petersburg? Discussed with Ethan Grabill potential for Tampa Bay Brewing Company
- Hockey Night? Working with Ethan Grabill. Potential for Jan 19
- Any other ideas?

**Website: Ike Crimm**

- Website Updates? Making progress
- Meeting dates and schedule for year? Working to get completed
- bEQ Uploads?

**Publicity: ????**

- 2014-2015 PAOE Target?
- Pictures, pictures, pictures!
- Status of Revised Advertising package
- Article in Insights

**Reception: Scott Manfre**

- Do we have current name tags? Continuous maintenance with attendees from meetings?
- Create tracking system for new members who have attended (3) meetings and order their nametags.

**Member Services – Chapter Roster: Scott Manfre**

- Start working on updating roster, Look at Long Island Chapter Example. Also Look at automated template on Membership reports. Ask Leon to pull up and show you.
- Only firms that have FWC dues paying members get listed.

**Sustainability: Ethan Grabil**

- 2014-2015 PAOE Target?
- Green Apple Day? Don Hermann has some thoughts

**EQ: Don Hermann**

- bEQ Uploads?
- USF Projects? Are they viable? Students to assist?

***NEW BUSINESS***

**Location for 2014-2015 Meetings?**

**Date of next FWC Board meeting is August 25<sup>th</sup> or 27th at Lunch Meeting at Slade Ross Office?**