



Board of Governors Meeting Minutes

Florida West Coast Chapter # 035, Region XII

Location: Slade Ross, Inc. – Tampa, Florida
Meeting Date: August 26, 2015
Time: 12:00 – 1:00
*Meeting Started at 12:05PM

Attendees: Joe Cox (JC) _X_

Voting Board Members

Mike Costello (MAC) X__
Ike Crimm (IC) X__
Leon Boe (LB) X__
Malia Powers (MP) X__
Ethan Grabill (EG) ___

Committee Chair Board Members

Dan Herrera (DGH) X__
Chris Martinez (CM) X__
Don Herrmann (DH) X__
Eric Vieira (EV) ___
Scott Manfre (SM) X__

Voting Governors

Joe Souza (JS) X__
Dan Romnosky(DR) ___

Chapter officers are recognized as follows:

Voting Board Members:

(JC) President
(MAC) President-Elect, Programs, CTTC, Newsletter, Shrimp Boil
(IC) 1st VP, Research Promotion, Webmaster
(LB) 2nd VP, Membership
(MP) Treasurer
(EG) Secretary, GGAC, Refrigeration, Sustainability

Voting Governors:

(DR) YEA
(JS) Nominations and Awards

Non-voting Board Members:

(CM) Student Activities
(DH) bEQ
(DH) Historian
(EV) Golf Tournament
(SM) Reception/Member Services

Proceedings:***PRESIDENTIAL UPDATES:***

- Thank you for coming!
- Please be courteous of time. We want to get through this meeting in one hour.

OLD BUSINESS

- Meetings will be moved to the Holiday Inn this year. Contract almost finalized and dates reserved.

COMMITTEE REPORTS:**Presidential Report: Joe Cox**

- MBO's – Please complete by September Board meeting.
- CRC was a good time. Hope you all met some new people and got some ideas...
- PAOE Points list – Mike Costello sent to the FWC board to review and connect with prior chair representative.
- Committees – please start planning. Not only a list, but have committee meeting either over the phone or in person...you can use the ASHRAE go to meeting if needed.

Secretary: Ethan Grabil *Not at meeting, Malia P will take minutes for August meeting.

- July Meeting Minutes?
- If not available at meeting, please ask someone to take them for you.

Programs: Mike Costello

- Meeting Schedule:
 - September 15th, 2015 - Meeting
 - October 20th, 2015 – Meeting
 - November 13th, 2016 – Sporting Clay Shoot
 - November 17th, 2015 – Meeting
 - December 15th, 2015 – Holiday Party or Meeting? *All in meeting indicated holiday party would be better than a meeting.
 - **January 19th, 2016 – Meeting or Hockey night?** *This date was designated as a dinner meeting, however, ideal time to have hockey night. Joe to connect with Daniel R to begin planning event and possible tour.
 - February 19th, 2016 – Golf Tournament

- March 15th, 2016 – Meeting
- **April 29, 2016 – Shrimp Boil**
- May 17th, 2016 – Meeting & Past President's Night

- Magnets ordered? *Joe to coordinate the order.
- September meeting Speaker scheduled? *Speaker backed out for September meeting, Mike C working to get alternate.
- Other Speakers?

Chapter Technology Transfer: Mike Costello

- MBO?
- Committee? Include Refrigeration?
- Goal planning session with RVC by October 1st?

Refrigeration: Etahn Grabil *Not at meeting

- Brewery Tour? *Something is scheduled, however, no details from Joe C.
- Hockey Night – January 19th? Committee for planning Hockey night?
- Coordinate with YEA (Daniel Romnosky)

GGAC: Etahn Grabil *Not at meeting

- Goal planning session with RVC by October 1st?
- MBO?
- Coordinate with Mike Costello for Program suggestions based on PAOE.

Historian: Dan Herrera

- Leadership Recalls this year? *Dan talked to Ross M and currently in review with a few other past presidents.
- Website, history archives – were they uploaded? *Dan and Mike C to sit down to review uploaded needs for history.
- Please update Jason Grabowski for regional website history update *Working with Jason on linking back for the region, will connect with him again.

Membership: Leon Boe

- Goal planning session with RVC by October 1st?
- MBO? *Will connect with Ike
- Membership advancements? *Working on how to advance membership, availabilities, etc.
- Article for Smart start program – Good Work!

Research Promotion: Ike Crimm

- Has Full Circle been sent to Society? *Yes, the full circle has been sent out.
- Turnover meeting status? Mike C and Ike had a meeting
- MBO?

- Clay Shoot updates? Insurance for the Clay Shoot? *Clay shoot is scheduled at Fish Hawk. Ike to work with Society on getting the sub policy for the clay shoot.

Student Activities: Christopher Martinez

- MBO? *Chris started to work on MBO and will connect with Mike C and Daniel R.
- Scheduled meetings for USF Students? *Working on schedule
- Installation of USF Student Officers? Rajeev Kamal? *Not yet connected with Rajeev, however, reached out to him and will again.
- Great American Teach in? *November 19th is the date.
- USF Internship Program? *Joe's idea to have an internship night.
- *Chris was thinking of student activities in December or May

Treasurer: Malia Powers

- Have all CRC Expenses been turned in? Who are you missing? *No still need CRC reimbursements.
- CRC Check for Levy Awards...please get with Rob Risley and Correct *Joe handed the check at the meeting and will follow up.
- Finalized budget *The board approved the budget with a few changes that Mike C recommended.
- Meeting Registration e-mails and Paypal invoices.
- Have books been audited from last year? Sarasota Bradenton included? Can we submit for Tax filing? *Jeff Ross has the books and is in audit process.

Nominations & Awards: Joe Souza

- Chapter Service Awards?
- Regional Awards of Merit?
- Awards must be turned in by.....? *December 1st, 2015

Newsletter: Mike Costello

- September Articles due August 30th? Who are you missing?
- Who do you expect to see articles for each month? *Dan H has a few articles that he would like to submit.

Golf Tournament: Eric Vieira *Not at meeting

- Turnover meeting status?
- Contract executed and deposit mailed in. Have you confirmed they have recieved?
- Flyer completed by mid to late November?

Shrimp Boil: Mike Costello

- Davis Island Garden Club confirmed for April 29th.

YEA: Daniel Romnosky *Not at meeting

- Brewery Tour?
- Hockey Night January 19th?

- Kickball tournament?

Website: Ike Crimm

- InPlace Meeting last week? How did it go? *Still working through the front of the house projects
- History upload complete?
- bEQ Uploads?

Publicity: ???? *Dan H has volunteered for this role.

- Pictures, pictures, pictures!
- Article in Insights

Reception: Scott Manfre

- Do we have current name tags? Continuous maintenance with attendees from meetings?
*Never ordered name tags, however, will connect with Jacob in Orlando on contact information
- Create tracking system for new members who have attended (3) meetings and order their nametags. *Mike C reviewed the tracking with Scott at the meeting.
- Track attendees for September meeting as they come in. Do you have spreadsheet? *Scott received the spreadsheet from Mike C.

Member Services – Chapter Roster: Scott Manfre

- How is the new Roster coming along? *Work in progress.
- Only firms that have FWC dues paying members get listed.

Sustainability: Ethan Grabil *Not at meeting

- Chapter Sustainability Project in conjunction with non-profit? What about a Boat Cleanup day?
- Green Apple Day?

bEQ: Don Hermann

- bEQ Uploads? *Don has an idea for the chapter to sponsor the exam given by Don and Ross
- USF Projects? Are they viable? Students to assist? *Currently putting together numbers for getting building Leed certification for Marshall Center. Will connect back with Rajeev on getting students to participate.

NEW BUSINESS

Peru Section Expense for Student Conference? Regional motion for future Foreign Chapter expenses to be reimbursed by society... *Joe and Mike C reviewed a request from Ross M whom asked the chapter for \$300.

Date of next FWC Board meeting is September 15th 4:30pm at Holiday Inn Westshore?

*Meeting adjourned at 1:08PM