**Board of Governors Meeting Minutes**

**Florida West Coast Chapter # 035, Region XII**

Location: Stan Weaver Office – Tampa, Florida

Meeting Date: July 12th 2013

Time: 11:30-1 PM

Attendees:

Philippe Jean (PJ) \_X\_\_

**Voting Board Members Committee Chair Board Members**

Ike Crimm (IC) \_X\_\_ Al Lapera(AP) \_\_\_

Joe Souza (JS) \_X\_ Clayton Scelzi (CS) \_X\_

Joe Cox (JC) \_X\_\_ Dan Herrera (DH) \_\_\_

Mike Costello (MAC) \_X\_\_ Jacob Moberg (JM) \_\_\_

 Leon Boe (LB) \_X\_\_ Jaime Szikszay(JSZ) \_X\_\_

 **Voting Governors**

Leon Boe (LB) \_\_\_

 Michael Cowles (MC) \_\_\_

Ethan Grabill (EG) \_X\_\_

Malia Powers (MP) \_X\_\_

Jason Proctor (JP) \_\_\_

Chapter officers are recognized as follows:

 Voting Board Members:

(PJ) President

 (JS) President-Elect, Programs

 (JC) 1st VP, Research Promotion

 (MAC) 2nd VP, Membership, and Co-Special Events (Shrimp Boil)

 (IC) Treasurer, Webmaster

 (LB) Secretary, YEA

Voting Governors:

(MC) Governor, Newsletter and Addenda

 (EG) Governor, Member Services, Reception, Roster

 (MP) Governor, Refrigeration, Government Activities

 (JP) Governor, Nominations and Awards

 Non-voting Board Members:

(JSZ) Student Activities

 (MP) Refrigeration

 (DGH) Historian

 (EG) Reception

 (CS) Sustainability

(AL) Continuing Education

**Proceedings:**

Meeting was called to order at 11:50 PAM by President Philippe’ Jean

**Committee Reports:**

 **Presidential Report:** Philippe’ Jean

 -Consideration for alternate meeting dates 1st tues board mtg, 3rd tues monthly meeting w/ board mtg at 4:30PM

 -Discuss idea of live stream video for monthly meeting for fee

 -Idea of video record then youtube for playback free

 -intent is to grow ASHRAE FWC attendance/concern about attendance waining

 -What to do to incorporate wind load design analysis

 -AHCA representation at monthly meetings

 -MBO/Management by objectives

 -All chairs need to do an MBO for next in line chairperson

 -Forward old MBO’s to new chairs

**Secretary: Leon Boe**

 -Generate meeting minutes within 1 week after meeting!

**Programs: Joe Souza**

 -Try to create interest for owners to attend

 -need to finalize schedule by end of august

 -magnets are a good idea, lets try to do this for current year

 -incorporate standards at each meeting

 -Al Lapera will be assisting with programs

**Continuing Education: Phillipe Jean**

-David Johns looking to take this over for us

 -Would like to do two mentoring minds meetings

**Chapter Technology Transfer: Joe Souza**

-Coordinate with Jeff Ross on this

**Refrigeration: Malia Power**

 -need to connect with Debie Horsey

 -take a poll with owners/engineers to find projects

**GGAC: Malia Powers**

-need update for newsletter article

 -education for what TEGA is

 -reintroduce the flashcards/ ASHRAE standards

**Historian: Dan Herrera**

* Leadership Recalls this year. Who are the targets

-DH to get with JP and do his

* Digitizing of FWC archives? Are we up to date?
* Website, history archives?

-60-70% Completed

**Membership: Mike Costello**

 -cooridnate with joe cox for transfer

**Research Promotion: Joe Cox**

-plans to have a meeting with previous chair, very important

 -try to move RP towards corp sponsorship rather than individual

 -full circle completed

**Student Activities: Jaime Szikszay / Delcie Durham (NOT PRESENT)**

 -try to get more students involved

 -Matt Reeves to help assist with student memberships

-Try to meet with dept head

-scholarship apps

-startup study group for EIT exam

**Treasurer: Ike Crimm**

 -Mike coStello book auditing by ot 12th

 -tax reporting by nov 12th

 -Jeff Ross mother CPS to do annual tax reporting

**Nominations & Awards: Jason Proctor**

**Continuing Education: Al Lapera**

**Newsletter: Michael Cowles**

**Special Events: Ike Crimm and Mike Costello**

 -eagles golf and davis island garden club need to confirm 2014 dates

**YEA: Leon Boe**

 -this will be Leons last year as YEA

**Website: Ike Crimm**

 -need to update website with chairman backgrounds

**Publicity: Ethan Grabill**

 -recommend coordinating with Peter Montanya from HVAC insider

**Reception: Ethan Grabill**

-coordinate with mike Costello regarding how to export info from membership report

**Member Services – Chapter Roster: Ethan Grabill**

**Sustainability: Clayton Scelzi**

**CLOSE OF BUSINESS MEETING**

-REGION XII CRC is wed july 31st thru Sat Aug 3rd

**Date of next FWC Board meeting is \_\_\_\_\_8/13 @ 11:30\_\_\_\_\_\_\_\_ at \_\_\_Stan Weaver\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

Meeting Adjorned @ 1:15 PM