Board of Governors Meeting Minutes

Florida West Coast Chapter # 035, Region XII

Location: Columbia Restaurant, Ybor City, Tampa, FL
Meeting Date: Tuesday May 21st, 2013
Time: 4:47pm

Attendees: Jason Proctor (JP) ✓ Debie Horsey (DAH) ✓
Philippe Jean (PJ) ✓ Jeff Ross (JR) ✓
Joe Souza (JS) ✓ Dan Herrera (DGH) ✓
Joe Cox (JC) ✓ Jacob Moberg (JM) __
Mike Costello (MAC) ✓ Eric Vieira (EV) __
Ike Crimm (IC) ✓ Jason Babinec (JB) __
Michael Cowles (MC) __ Chris Brown (CB) __
Leon Boe (LB) ✓ Jennifer Isenbeck (JI) __
Malia Powers (MP) __ Delcie Durham (DD) __
Shawn Jeffrey (SJ) ✓ Guest-Tim Citek ✓

Chapter officers are recognized as follows:

President:
JP President

Voting Board Members: Voting Governors:
(PJ) President-Elect, Programs (MC) Governor, Addenda/Newsletter
(JS) Vice President, Research Promotion (LB) Governor, YEA Chair
(JC) Membership (MP) Governor, TEGA Chair
(MAC) Treasurer, Shrimp Boil (SJ) Governor, Nominating Chair
(IC) Secretary, Golf Tournament

Non-voting Committee Chair Board Members:
(DAH) Refrigeration Chair
(JR) CTTC Chair
(DGH) History Chair
(JM) Reception Chair
(EV) Roster
(JB) Website Design
(CB) Publicity Chair
(JI) Sustainability Chair
(DD) Student Co-Chair
Proceedings:

Meeting was called to order at 4:47pm by President Jason Proctor.

Committee Reports:

President: Jason Proctor

- FWC Website Review. New Website is Live and working for the May monthly meeting.

Secretary: Ike Crimm

- Programs: Philippe Jean
  - CIQ is DUE...All Chairs need to be on CIQ. Chairs need to be reported before CRC so that attendance at CRC can be coordinated.
  - Feedback from ASHRAE Region XII Planning Meeting 5/3/13
  - CRC Budget to Present?

Continuing Education: Philippe Jean

- Chapter Technology Transfer: Jeff Ross

- Refrigeration: Debbie Horsey
  - Missed Submission deadline for Refrigeration Award to society (Bob Cave – Stewart Engineering). Submission will go toward next year.

GGAC: Malia Powers

- NOTE: All references to TEGA are now changed to GGAC (Grassroots Government Activities Committee)

History: Dan Herrera

- History Night 2013 Plans. Provide all of this year’s events as slide show on a screen or projector.

Membership: Joe Cox

- Membership Report...360 now. 366 beginning of the year. 370 Goal.
- Incoming MP Chair (Mike Costello) Centralized Training 6/23/13, Denver, CO

Research Promotion: Joe Souza

- YTD % & total dollars? We are currently $2,777.73 short of achieving RP goal.
- Not getting credit for RP Night. Joe to correct ASHRAE website.
- Joe issued Letters.
Student Activities: Mike Costello / Delcie Durham
• Scholarship Presentation tonight. Presenting Award tonight to Chris Martinez.

Treasurer: Mike Costello
• Treasurer’s Report distributed and discussed.

Nominations / Honors & Awards: Shawn Jeffrey
• All Submitted.
• PJ to bring copies of Nominations & Awards to CRC.

Newsletter / ADDENDA: Michael Cowles
• Completed for the year.

Special Events: Ike Crimm / Mike Costello
• Completed for the year.

YEA: Leon Boe
• Yuengling Brewery Tour was successful, good job. (2) students, rest for full members

Webmaster / Cyber Chair: Jason Babinec / Jacob Moberg / Ike Crimm
• All feedback sent to webhost-In Place Marketing. 90% of comments have been completed. New website to go live soon. Need Wi-Fi to give meeting a sample of the new website.
• Ike/Mike/Mike to get Training on updating website this summer.

Publicity: Chris Brown
• HVAC Insider to run Shrimp Boil article this summer.

Reception: Jacob Moberg

Member Services – Chapter Roster: Mike Costello / Eric Vieira
• Completed and Posted. No further updating needed/anticipated until Nov./Dec.

Sustainability: Jennifer Isenbeck
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RECAP OF MEETING & CLOSE OF BUSINESS MEETING

• Need to assemble new Board for Next Year 2013-2014. Who is going to be in what position for next year?

• Make Motion (1) to set budget for CRC, Not to exceed $3,000.00, by Jeff Ross, seconded by Philippe Jean. Vote unanimous (For-7; Opposed-0). Motion #1 passed.

Date of next FWC Board meeting is ???

Jason Proctor adjourned the business meeting @ 5:24pm

End of Meeting Minutes