



Board of Governors Meeting Minutes

Florida West Coast Chapter # 035, Region XII

Location: Columbia Restaurant, Ybor City, Tampa, FL
 Meeting Date: Tuesday May 21st, 2013
 Time: 4:47pm

Attendees:	Jason Proctor (JP)	✓	Debie Horsey (DAH)	✓
	Philippe Jean (PJ)	✓	Jeff Ross (JR)	✓
	Joe Souza (JS)	✓	Dan Herrera (DGH)	✓
	Joe Cox (JC)	✓	Jacob Moberg (JM)	—
	Mike Costello (MAC)	✓	Eric Vieira (EV)	—
	Ike Crimm (IC)	✓	Jason Babinec (JB)	—
	Michael Cowles (MC)	—	Chris Brown (CB)	—
	Leon Boe (LB)	✓	Jennifer Isenbeck (JI)	—
	Malia Powers (MP)	—	Delcie Durham (DD)	—
	Shawn Jeffrey (SJ)	✓	Guest-Tim Citek	✓

Chapter officers are recognized as follows:

President:

(JP) President

Voting Board Members:

(PJ) President-Elect, Programs
 (JS) Vice President, Research Promotion
 (JC) Membership
 (MAC) Treasurer, Shrimp Boil
 (IC) Secretary, Golf Tournament

Voting Governors:

(MC) Governor, Addenda/Newsletter
 (LB) Governor, YEA Chair
 (MP) Governor, TEGA Chair
 (SJ) Governor, Nominating Chair

Non-voting Committee Chair Board Members:

(DAH) Refrigeration Chair
 (JR) CTTC Chair
 (DGH) History Chair
 (JM) Reception Chair
 (EV) Roster
 (JB) Website Design
 (CB) Publicity Chair
 (JI) Sustainability Chair
 (DD) Student Co-Chair

Proceedings:

Meeting was called to order at 4:47pm by President Jason Proctor.

Committee Reports:

President: Jason Proctor

- FWC Website Review. New Website is Live and working for the May monthly meeting.

Secretary: Ike Crimm

-

Programs: Philippe Jean

- CIQ is DUE...All Chairs need to be on CIQ. Chairs need to be reported before CRC so that attendance at CRC can be coordinated.
- Feedback from ASHRAE Region XII Planning Meeting 5/3/13
- CRC Budget to Present?

Continuing Education: Philippe Jean

-

Chapter Technology Transfer: Jeff Ross

-

Refrigeration: Debie Horsey

- Missed Submission deadline for Refrigeration Award to society (Bob Cave – Stewart Engineering). Submission will go toward next year.

GGAC: Malia Powers

- NOTE: All references to TEGA are now changed to GGAC (Grassroots Government Activities Committee)

History: Dan Herrera

- History Night 2013 Plans. Provide all of this year's events as slide show on a screen or projector.

Membership: Joe Cox

- Membership Report...360 now. 366 beginning of the year. 370 Goal.
- Incoming MP Chair (Mike Costello) Centralized Training 6/23/13, Denver, CO

Research Promotion: Joe Souza

- YTD % & total dollars? We are currently \$2,777.73 short of achieving RP goal.
- Not getting credit for RP Night. Joe to correct ASHRAE website.
- Joe issued Letters.

Student Activities: Mike Costello / Delcie Durham

- Scholarship Presentation tonight. Presenting Award tonight to Chris Martinez.

Treasurer: Mike Costello

- Treasurer's Report distributed and discussed.

Nominations / Honors & Awards: Shawn Jeffrey

- All Submitted.
- PJ to bring copies of Nominations & Awards to CRC.

Newsletter / ADDENDA: Michael Cowles

- Completed for the year.

Special Events: Ike Crimm / Mike Costello

- Completed for the year.

YEA: Leon Boe

- Yuengling Brewery Tour was successful, good job. {(2) students, rest for full members}

Webmaster / Cyber Chair: Jason Babinec / Jacob Moberg / Ike Crimm

- All feedback sent to webhost-In Place Marketing. 90% of comments have been completed. New website to go live soon. Need Wi-Fi to give meeting a sample of the new website.
- Ike/Mike/Mike to get Training on updating website this summer.

Publicity: Chris Brown

- HVAC Insider to run Shrimp Boil article this summer.

Reception: Jacob Moberg

-

Member Services – Chapter Roster: Mike Costello / Eric Vieira

- Completed and Posted. No further updating needed/anticipated until Nov./Dec.

Sustainability: Jennifer Isenbeck

-

RECAP OF MEETING & CLOSE OF BUSINESS MEETING

- Need to assemble new Board for Next Year 2013-2014. Who is going to be in what position for next year?
- Make **Motion (#1)** to set budget for CRC, Not to exceed \$3,000.00, by **Jeff Ross**, seconded by **Philippe Jean**. Vote unanimous (For-7; Opposed-0). **Motion #1 passed.**

Date of next FWC Board meeting is ???

Jason Proctor adjourned the business meeting @ 5:24pm

End of Meeting Minutes