## Board of Governors Meeting Minutes

### Florida West Coast Chapter # 035, Region XII

**Location:** SSR Office - Conf. Room / 1511 N. Westshore Blvd, Suite 820, Tampa, FL 33607

**Meeting Date:** Tuesday February 12th, 2013

**Time:** 11:30am – 1:30pm

**Attendees:**
- Jason Proctor (JP)
- Philippe Jean (PJ)
- Joe Souza (JS)
- Joe Cox (JC)
- Mike Costello (MAC)
- Ike Crimm (IC)
- Michael Cowles (MC)
- Leon Boe (LB)
- Malia Powers (MP)
- Shawn Jeffrey (SJ)
- Debie Horsey (DAH)
- Jeff Ross (JR)
- Dan Herrera (DGH)
- Jacob Moberg (JM)
- Eric Vieira (EV)
- Jason Babiniec (JB)
- Chris Brown (CB)
- Jennifer Isenbeck (JI)
- Delcie Durham (DD)
- Guest-John Siegenthaler

### Chapter officers are recognized as follows:

**President:**
- (JP) President

**Voting Board Members:**
- (PJ) President-Elect, Programs
- (JS) Vice President, Research Promotion
- (JC) Membership
- (MAC) Treasurer, Shrimp Boil
- (IC) Secretary, Golf Tournament

**Voting Governors:**
- (MC) Governor, Addenda/Newsletter
- (LB) Governor, YEA Chair
- (MP) Governor, TEGA Chair
- (SJ) Governor, Nominating Chair

**Non-voting Committee Chair Board Members:**
- (DAH) Refrigeration Chair
- (JR) CTTC Chair
- (DGH) History Chair
- (JM) Reception Chair
- (EV) Roster
- (JB) Website Design
- (CB) Publicity Chair
- (JI) Sustainability Chair
- (DD) Student Co-Chair
Proceedings:

Meeting was called to order at 11:30am by President Jason Proctor.

Committee Reports:

President: Jason Proctor
• Review your MBOs and evaluate your progress at the midpoint of the year.

Secretary: Ike Crimm
• Previous Board Minutes (January) have been Approved.

Programs: Philippe Jean (Not Present)
• March Meeting?

Continuing Education: Philippe Jean (Not Present)
• PDH/CEU seminars for this year: Smoke - 11/16/13; Sound – Done / Wind -???
• Mentoring Minds Flyer – When is the next one? How many did we have last time?

Chapter Technology Transfer: Jeff Ross
• Need more government contacts.

Refrigeration: Debie Horsey
• Email Refrigeration article to Debie, cc: Jason Proctor & Jeff Ross

TEGA: Malia Powers (Not Present)
• Please start sending your list out monthly to all the board members as a reminder.

History: Dan Herrera (Not Present)
• History Night 2013 Plans?

Membership: Joe Cox
• Plan for non-paying members?
• Continue to Promote Smart Start Program, reach out to recent graduates who are about to drop.
• Membership Advancements?
• 363 Current members; Goal/Target is for 370 members.
• There is a desire to show/provide Discounts for FWC members at events (i.e. Shrimp Boil).
Research Promotion: Joe Souza
- Current Status: YTD = 50% of Goal; Total Amount = $11,957.00
- What other events are planned? Fishing Trip? Consideration for Clearwater Marina fishing boats. Boat for 85 people = $2,800; Boat for 150 people = $3,200; Boat for 9hrs & 65 people = $3,000. Looking at May 1st date, need to prepare a budget.
- Need to incorporate a RP Fundraiser at Golf Tournament, need people plus an event...Need RP funds to meet goal.

Student Activities: Mike Costello / Delcie Durham
- Student Design Competition.
- CAPSTONE / Dr. Decker?
- Solar Panel
- Have Ross Montgomery as a Speaker...What Date/Time?

Treasurer: Mike Costello
- Treasurer’s Report – Issued to all persons present for review

Nominations / Honors & Awards: Shawn Jeffrey
- CSA/RSAs due April 15th, 2013

Newsletter / ADDENDA: Michael Cowles
- February Articles due March 6th, 2013

Special Events: Ike Crimm / Mike Costello
- Golf Tournament – Do you need anything?
- Shrimp Boil – confirmed date 4/12/2013 – Flyer Finalized and issued to all persons present for review, ready for deployment. Is a Band necessary?

YEA: Leon Boe
- YEA Event this year? Lighting Game Follow-up? Back-up Plan?
- YEA Mentoring program, Mixer?
- Feb. 21st Event, Joint Social w/ USGBC @ the Rack.
- Yuengling Brewery Tour to be scheduled for March 28th/29th.

Webmaster / Cyber Chair: Jason Babinec / Jacob Moberg / Ike Crimm
- Website Update – InPlace Marketing has been selected to provide new Web developer, after Feb. 22nd we will reconvene and discuss web options and development ideas.

Publicity: Chris Brown (not present)
- Need Pictures of the Golf Tournament.
Reception: Jacob Moberg

Member Services: Eric Vieira (not present)
- Start working on new roster, target publish date for December. We need an Updated roster for this year.
- Only firms that have FWC dues paying members get listed.

Sustainability: Jennifer Isenbeck
- Modeling program?

RECAP OF MEETING & CLOSE OF BUSINESS MEETING
- The CRC is to be determined, it will not happen in Puerto Rico. Event planned for July 31st, August 1st & 2nd.
- Need to assemble new Board for Next Year 2013-2014. Who is going to be in what position for next year?
- Make Motion (#1) to pay for today’s lunch by Joe Cox, seconded by Mike Costello. Vote unanimous (For-8; Opposed-0). Motion #1 passed.

Date of next FWC Board meeting is yet To Be Determined.

Jason Proctor adjourned the business meeting @ 1:33pm

End of Meeting Minutes