



## Board of Governors Meeting Minutes

---

### Florida West Coast Chapter # 035, Region XII

Location: SSR Office - Conf. Room / 1511 N. Westshore Blvd, Suite 820, Tampa, FL 33607  
Meeting Date: Tuesday February 12<sup>th</sup>, 2013  
Time: 11:30am – 1:30pm

Attendees:	Jason Proctor (JP)	✓	Debie Horsey (DAH)	✓
	Philippe Jean (PJ)	—	Jeff Ross (JR)	✓
	Joe Souza (JS)	✓	Dan Herrera (DGH)	—
	Joe Cox (JC)	✓	Jacob Moberg (JM)	✓
	Mike Costello (MAC)	✓	Eric Vieira (EV)	—
	Ike Crimm (IC)	✓	Jason Babinec (JB)	—
	Michael Cowles (MC)	✓	Chris Brown (CB)	—
	Leon Boe (LB)	✓	Jennifer Isenbeck (JI)	✓
	Malia Powers (MP)	—	Delcie Durham (DD)	—
	Shawn Jeffrey (SJ)	—	Guest-John Siegenthaler	—

#### Chapter officers are recognized as follows:

##### President:

(JP) President

##### Voting Board Members:

(PJ) President-Elect, Programs  
(JS) Vice President, Research Promotion  
(JC) Membership  
(MAC) Treasurer, Shrimp Boil  
(IC) Secretary, Golf Tournament

##### Voting Governors:

(MC) Governor, Addenda/Newsletter  
(LB) Governor, YEA Chair  
(MP) Governor, TEGA Chair  
(SJ) Governor, Nominating Chair

##### Non-voting Committee Chair Board Members:

(DAH) Refrigeration Chair  
(JR) CTTC Chair  
(DGH) History Chair  
(JM) Reception Chair  
(EV) Roster  
(JB) Website Design  
(CB) Publicity Chair  
(JI) Sustainability Chair  
(DD) Student Co-Chair

**Proceedings:**

Meeting was called to order at 11:30am by President Jason Proctor.

**Committee Reports:****President: Jason Proctor**

- Engineers Week February 17-23, 2012 [www.eweek.org](http://www.eweek.org) / <http://tbewb.org/index.htm>
- Review your MBOs and evaluate your progress at the midpoint of the year.

**Secretary: Ike Crimm**

- Previous Board Minutes (January) have been Approved.

**Programs: Philippe Jean (Not Present)**

- March Meeting?

**Continuing Education: Philippe Jean (Not Present)**

- PDH/CEU seminars for this year: Smoke - 11/16/13; Sound – Done / Wind -???
- Mentoring Minds Flyer – When is the next one? How many did we have last time?

**Chapter Technology Transfer: Jeff Ross**

- Need more government contacts.

**Refrigeration: Debie Horsey**

- Email Refrigeration article to Debie, cc: Jason Proctor & Jeff Ross

**TEGA: Malia Powers (Not Present)**

- Please start sending your list out monthly to all the board members as a reminder.

**History: Dan Herrera (Not Present)**

- History Night 2013 Plans?

**Membership: Joe Cox**

- Plan for non-paying members?
- Continue to Promote Smart Start Program, reach out to recent graduates who are about to drop.
- Membership Advancements?
- 363 Current members; Goal/Target is for 370 members.
- There is a desire to show/provide Discounts for FWC members at events (i.e. Shrimp Boil).

**Research Promotion: Joe Souza**

- Current Status: YTD = 50% of Goal; Total Amount = \$11,957.00
- What other events are planned? Fishing Trip? Consideration for Clearwater Marina fishing boats. Boat for 85 people = \$2,800; Boat for 150 people = \$3,200; Boat for 9hrs & 65 people = \$3,000. Looking at May 1<sup>st</sup> date, need to prepare a budget.
- Need to incorporate a RP Fundraiser at Golf Tournament, need people plus an event...Need RP funds to meet goal.

**Student Activities: Mike Costello / Delcie Durham**

- Student Design Competition.
- CAPSTONE / Dr. Decker?
- Solar Panel
- Have Ross Montgomery as a Speaker...What Date/Time?

**Treasurer: Mike Costello**

- Treasurer's Report – Issued to all persons present for review

**Nominations / Honors & Awards: Shawn Jeffrey**

- CSA/RSAs due April 15<sup>th</sup>, 2013

**Newsletter / ADDENDA: Michael Cowles**

- February Articles due March 6<sup>th</sup>, 2013

**Special Events: Ike Crimm / Mike Costello**

- Golf Tournament – Do you need anything?
- Shrimp Boil – confirmed date 4/12/2013 – Flyer Finalized and issued to all persons present for review, ready for deployment. Is a Band necessary?

**YEA: Leon Boe**

- YEA Event this year? Lighting Game Follow-up? Back-up Plan?
- YEA Mentoring program, Mixer?
- Feb. 21<sup>st</sup> Event, Joint Social w/ USGBC @ the Rack.
- Yuengling Brewery Tour to be scheduled for March 28<sup>th</sup>/29<sup>th</sup>.

**Webmaster / Cyber Chair: Jason Babinec / Jacob Moberg / Ike Crimm**

- Website Update – InPlace Marketing has been selected to provide new Web developer, after Feb. 22<sup>nd</sup> we will reconvene and discuss web options and development ideas.

**Publicity: Chris Brown (not present)**

- Need Pictures of the Golf Tournament.

**Reception: Jacob Moberg**

- 

**Member Services: Eric Vieira (not present)**

- Start working on new roster, target publish date for December. We need an Updated roster for this year.
- Only firms that have FWC dues paying members get listed.

**Sustainability: Jennifer Isenbeck**

- Modeling program?

**RECAP OF MEETING & CLOSE OF BUSINESS MEETING**

- The CRC is to be determined, it will not happen in Puerto Rico. Event planned for July 31<sup>st</sup>, August 1<sup>st</sup> & 2<sup>nd</sup>.
- Need to assemble new Board for Next Year 2013-2014. Who is going to be in what position for next year?
- Make **Motion (#1)** to pay for today's lunch by **Joe Cox**, seconded by **Mike Costello**. Vote unanimous (For-8; Opposed-0). **Motion #1 passed.**

**Date of next FWC Board meeting is yet To Be Determined.**

Jason Proctor adjourned the business meeting @ 1:33pm

End of Meeting Minutes