



Board of Governors Meeting -minutes

Florida West Coast Chapter # 035, Region XII

Location: The Wyndham Westshore Hotel

Meeting Date: December 18, 2006

Time: 4:30 PM

Attendees:	Dan Herrera (DGH)	Heather Hsi (HH)
	Jeff Ross (JR)	Drew Elsberry (DE)
	Shawn Jeffrey (SJ)	Jennifer Isenbeck (JI)
	David M. Henry (DMH)	Adam Parke (AP)
	P.J. Crespo (PJC)	Phillipe Jean (PJ)
	Ross Montgomery (RM)	Debie Horsey (DAH)
	Jason Proctor (JP)	Rey Patneud (RP)

Not Present:	Jennifer Keith (JK)	Kathy Merchant (KM)
	Joe Souza (JSZ)	

Chapter officers are recognized as follows:

DGH	President
JI	President elect – Programs chair
DAH	Resource promotion
DE	Membership
JR	Treasurer
SJ	Secretary
DMH	Governor
AP	Governor
PJC	Nominating committee

November 14th Meeting

1. Meeting was called to order at 4:40 PM by chapter president DGH. Quorum consisted of JR, SJ, JI, AP, PJ, DMH, DE, and DGH
2. DGH mentioned that the Resource Promotion event was coming up, Casino Night in November and a tour of the Ice Palace in February.
3. JI discussed the Ice Palace tour with a party on the Terrace. There will be Italian sausage with miscellaneous drinks. The cost is \$40 all you can eat and drink for 2.5 hours plus a ticket to the game.
4. JI also discussed the December meeting which will be held at The Rack (pool hall) on December 19th in the back room with 2 pool tables and flat screen TV. Meeting starts at 6:30 pm.
5. JI mentioned that the Young Engineers of America were invited along with ASHRAE Students in addition to all FWC members.
6. DAH discussed that some of the board members were starting to slack off on being on time to the board meetings and that even though ASHRAE is a volunteer organization, the board members need to make more of an effort to be on time.
7. Also, DAH discussed the lack of attentiveness to some of the FWC events and functions, and wants to make sure that the board members understand their importance in ensuring the success of the FWC chapter.



8. A final comment from DAH was "Be Respectful".
9. The FWC website is paid for on a yearly basis from January to January at a cost of \$175 a year.
10. KM to modify website as per coordination with JP and DAH.
11. JR motioned to accept the meeting minutes from October, JP seconded the motion and DGH called a vote which passed unanimously.
12. JR has a report that for the month of October the FWC bank account went from \$8,500 down to \$3,200.
13. It was discussed that NO money was made at the Seminar on November 10 due to lack of attendance from people who originally said they were attending but did not show up.
14. JR mentioned that he needs ALL CRC expenses from anyone that plans on turning them in right away.
15. JR is to drop of the 2005/2006 FWC accounting book for Stan Weaver to audit (which will be complete by Friday).
16. RM mentioned that whoever audits the FWC book should provide a letter stating that they have reviewed all the books, receipts, and the check book and that everything is OK.
17. JR mentioned that the bank was the auditor letter, _____ and _____ prior to issuing the FWC a credit card.
18. SJ suggested that the student scholarship applications be filled out the week after Thanksgiving with the scholarship to be distributed on December 19.
19. JR mentioned that the FWC chapter is hurting for cash flow.
20. RM will forward the State of Florida FWC tax exemption form to JR.
21. JI is going to work on getting a building code official to speak at one of the FWC meetings.
22. JI received credit for a sustainable meeting for the October FWC meeting.
23. DGH discussed that two volunteers where needed for the Casino night. DE volunteered himself and his brother.
24. DGH mentioned that the initial PAOE points have been extended to November 1 due to the reporting website being down.
25. DMH will discuss with Dick Worth on History points reporting.
26. DMH will have the price to have the FWC History archives scanned by the next meeting.
27. DMH is working towards the History Gold Ribbon.
28. DMH is to help Andy of the Ft. Myers Chapter get their History up to Par.
29. PJ mentioned that the hosts from the seminar would like to come back on March 20th.



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30. PJ mentioned that the student board is getting setup and they should have 20 people at the next meeting.
31. PJ would like to send emails himself instead of KM. He feels that people do not know who KM is and they either delete the email or it goes into their spam folders.
32. PJ mentioned that his reports have been sent to Larry Stoff (RVC).
33. DGH suggested the December board meeting be held at lunch time.
34. RM and PJC will be going to Costa Rica in February or March.
35. AP has 50 points to report through JI, he is making members aware of local refrigeration links on websites.
36. The deadline for the FWC Roster has been set for January 2007.
37. JP has forward the roster to vendors to be marked up. He has received a response from half of the vendors.
38. Meeting adjourned at 5:50 PM