



FWC Board of Governors
Meeting Minutes
October 17 (2006)

Board of Governors Meeting -minutes

Florida West Coast Chapter # 035, Region XII

Location: The Wyndham Westshore Hotel

Meeting Date: October 17, 2006

Time: 4:30 PM

Sept 8 Attendees: Dan Herrera (DGH) Joe Souza (JSZ)
Jeff Ross (JR) Drew Elsberry (DE)
Shawn Jeffrey (SJ) Jennifer Isenbeck (JI)
David M. Henry (DMH) Adam Parke (AP)
P.J. Crespo (PJC) Phillipe Jean (PJ)
Ross Montgomery (RM) Dan Rogers (ASHRAE RVC)
Jason Proctor (JP)

Not Present: Debie Horsey (DAH) Jennifer Keith (JK)
Kathy Merchant (KM) Heather Hsi (HH)

Chapter officers are recognized as follows:

DGH President
JI President elect – Programs chair
DAH Resource promotion
DE Membership
JR Treasurer
SJ Secretary
DMH Governor
AP Governor
PJC Nominating committee

October 17 Meeting

1. Meeting was called to order at 4:40 PM by chapter president DGH. Quorum consisted of JR, SJ, JI, AP, PJ, DMH, DE, and DGH
2. JR motioned to accept the meeting minutes from the September meetings. JI seconded the motioned, DGH called to vote which passed unanimously.
3. PJ is to ask Stan Weaver to audit the FWC's books from the 2005 – 2006 year.
4. It was noted that the PAOE points system was not working on the ASHRAE website.
5. PJ discussed the Student Activities first meeting of the year was held in Dr. Crane's classroom at the University of South Florida.
6. PJ discussed the upcoming ASHRAE sponsored seminar on Protecting Your Building from Biological Contaminants will be on November 10 at the Tampa Bay Trane office.
7. JP committed to publish this year's FWC Roster by the January meeting.
8. JI would like for one of the vendors to sponsor a gift for each meeting. Dan Rogers (ASHRAE RVC) said that since the manufacturer's gift would not be part of the meeting programs that it should not interfere with the non-commercialism policy of ASHRAE.
9. October FWC meeting is a sustainable meeting and JI is working on getting credit for that.



10. Also, since we are doing a joint meeting with the US Green Building Council we are trying to go paperless.
11. DMH said by the next board meeting he will assemble a book of past history that needs to be scanned. Then the subject moved to the fact the DMH needed more help with the History Chair to get all of the past documents scanned it would take 10 to 15 hours a week. However; DMH mentioned that for approximately \$150 (2 year old quote) he could get all of the Historical Archives scanned. He will get a more accurate quote for the next meeting to be reviewed by the board.
12. PJ has 8 students with ASHRAE applications.
13. PJ is meeting with Dr. Crane (USF) about a student competition in the spring.
14. PJ mentioned that Yogi Wasami has information on getting grant money for putting on some of the seminars.
15. RM says that we have a simple form to be filled out to get the grant money.
16. PAOE however important for ASHRAE, the FWC chapter needs to focus on getting more students involved in ASHRAE.
17. Dan Rodgers asked for five (5) minutes during tonight's meeting to discuss research. He will also read Debie Horsey's article about research.
18. Costa Rica Chapter has their membership in place and RM and PJC will be going to there to get the Chapter setup.
19. PJC moved to have an FWC representative attend the Costa Rica setup with the FWC paying for the hotel stay not to exceed \$350. AP seconded the motion and DGH called a vote which passed unanimously.
20. Meeting adjourned at 5:45 PM